

**FY 2022**

On this the 23rd day of May 2022, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Mike White - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 7, 2021 the Court heard and approved the budget for the year 2022 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Juvenile Detention & Pre Adjudication Department #: 5939

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Juvenile External Contracts	0100-5939-54325-AJ	5,000.00
Juvenile External Contracts	0100-5932-54325-AJ	2,000.00
TOTAL TRANSFERRED FROM:		\$7,000.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Juvenile Inter-County Contracts	0100-5938-54323-AJ	7,000.00
TOTAL TRANSFERRED TO:		\$7,000.00

EXPLANATION: To cover placement costs **COMMISSIONERS COURT**

Department Head: \_\_\_\_\_ Date: MAY 23 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY  
BY: Roger Harmon  
Roger Harmon, County Judge

**Approved**

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

**FY 2022**

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The following transfers to said budget are hereby authorized:

Department Name: Sheriff Admin/Patrol Department #: 5600

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0100-5600-51030-LE	6,239.00
TOTAL TRANSFERRED FROM:		\$6,239.00

**TRANSFER TO:**


ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
SO Stipend	0100-5600-51055-LE	6,239.00
TOTAL TRANSFERRED TO:		\$6,239.00

EXPLANATION: Position D03-016 Deputy COMMISSIONERS COURT

Department Head: \_\_\_\_\_ Date: MAY 23 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

**Approved**

BY:   
 Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

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The following transfers to said budget are hereby authorized:

Department Name: JP 4 Department #: 4580

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Dues, Conferences & Training	0100-4580-54100-AJ	500.00
TOTAL TRANSFERRED FROM:		\$500.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Maintenance of Office Equip.	0100-4580-58000-AJ	500.00
TOTAL TRANSFERRED TO:		\$500.00

EXPLANATION:  
To cover budget shortage - copies

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: MAY 23 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_



IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

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The following transfers to said budget are hereby authorized:

Department Name: Medical Examiner Department #: 6430

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Tires & Tubes	0100-6430-54450-LE	150.00
Small Tools & Supplies	0100-6430-53300-PH	150.00
TOTAL TRANSFERRED FROM:		<u>\$300.00</u>

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Medical Supplies	0100-6430-54220-PH	300.00
TOTAL TRANSFERRED TO:		<u>\$300.00</u>

EXPLANATION: To cover budget shortage in Medical Supplies **COMMISSIONERS COURT**

Department Head: \_\_\_\_\_ Date: MAY 23 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

**Approved**

BY:   
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

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The following transfers to said budget are hereby authorized:

Department Name: Sheriff Admin/Patrol Department #: 5600

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Capital	0100-5600-56530-LE	18,840.00
TOTAL TRANSFERRED FROM:		\$18,840.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment Non-Capital	0100-5600-56510-LE	18,840.00
TOTAL TRANSFERRED TO:		\$18,840.00

**EXPLANATION:**

To correctly distribute funds for non-cap items


\_\_\_\_\_  
COMMISSIONERS COURT

Department Head: \_\_\_\_\_

Date: MAY 23 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY:   
\_\_\_\_\_  
Roger Harmon, County Judge

**Approved**

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_

# Training / Seminar Approval Form

Department Name: JOHNSON COUNTY COURT AT LAW NO. 1

Seminar Name: 2022 TCRA ANNUAL CONVENTION

Purpose: CONTINUING EDUCATION

Place: SAN ANTONIO

Date: SEPTEMBER 8-11

Who Will Be Attending:  
JANET MCCONATHY  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Training/ Seminar is necessary for the following reasons:

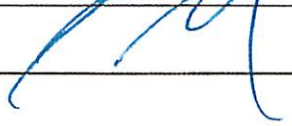
- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training           |
| <input type="checkbox"/> Improve work performance                 | <input type="checkbox"/> Required certification |

Attach Registration Form and Complete the following information:

Amount of registration \$ 395.00 Date registration is due July 1, 2022

- Return check to department head  
 Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: MAY 23 2022

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_ **Approved**

## 2022 TCRA Annual Convention Registration Form - REGISTER ONLINE HERE

Name: JANET MCCONATHY	CSR #: 5703	NCRA #: N/A
Nickname for Badge:	Court/Firm: JOHNSON COUNTY COURT AT LAW #1	
Address: 2648 CR 310	T-Shirt Size: <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XX-Large <input type="checkbox"/> XXX-Large	
City, State, ZIP: CLEBURNE, TX 76031	Please select one: <input type="checkbox"/> Associate <input type="checkbox"/> CART/Captioner <input type="checkbox"/> Freelance <input type="checkbox"/> Official <input type="checkbox"/> Student	
Cell Phone: 817-908-8719	Email: runswithcc@gmail.com	
Dietary Restrictions:	Special Accessibility Needs:	

Full CSR/ASSOCIATE Convention Registration Rates	Member	Non-Member	Guest
Early Bird - ends July 1	<input type="checkbox"/> \$395	<input type="checkbox"/> \$470	<input type="checkbox"/> \$300
Regular - July 2 - August 1	<input type="checkbox"/> \$425	<input type="checkbox"/> \$500	<input type="checkbox"/> \$340
Late - August 2 - August 31 (registration closes 8/31)	<input type="checkbox"/> \$455	<input type="checkbox"/> \$530	<input type="checkbox"/> \$380
1-Day CSR/ASSOCIATE Registration Rates	Member	Non-Member	Guest
Friday Only - Early Bird	<input type="checkbox"/> \$275	<input type="checkbox"/> \$350	<input type="checkbox"/> \$200
Saturday Only - Early Bird	<input type="checkbox"/> \$275	<input type="checkbox"/> \$350	<input type="checkbox"/> \$200
Friday Only - Regular	<input type="checkbox"/> \$315	<input type="checkbox"/> \$390	<input type="checkbox"/> \$240
Saturday Only - Regular	<input type="checkbox"/> \$315	<input type="checkbox"/> \$390	<input type="checkbox"/> \$240
Friday Only - Late	<input type="checkbox"/> \$355	<input type="checkbox"/> \$430	<input type="checkbox"/> \$280
Saturday Only - Late	<input type="checkbox"/> \$355	<input type="checkbox"/> \$430	<input type="checkbox"/> \$280

Student Registration - Includes TCRA Student Membership through 12/31/2023 if you submit punch card at the end of the event showing your 10.0 hours of attendance.

Full Student Registration	<input type="checkbox"/> \$350
Student Requesting Sponsorship (MUST meet criteria and submit <a href="#">Student Sponsorship Request Form</a> )	<input type="checkbox"/> \$175

### SINGLE EVENT / ADD-ONS

<b>ONLY Friday Breakfast &amp; Annual Business Meeting (Members Only)</b> <small>Do not purchase if you are attending the rest of the event, as your ticket is already included in your Full or Fri. Only registration.</small>	<input type="checkbox"/> \$75
Student Attendee Sponsorship Contribution (see pg. 8 for more info)	<input type="checkbox"/> \$175 x _____ students
Contests (Realtime and Speed Cup)	Realtime <input type="checkbox"/> \$60      Speed Cup <input type="checkbox"/> \$60

**\*Guest Event Tickets: If you have purchased a Full Registration, your admission to the events below is included in your registration fee. If you are purchasing anything less than a Full Registration, you must purchase a ticket to attend the event.**

Saturday President's Luncheon Guest Ticket*	<input type="checkbox"/> \$75 x _____	Guest Name(s):
Saturday Night Party Guest Ticket*	<input type="checkbox"/> \$35 x _____	Guest Name(s):

### RSVP NEEDED FOR EVERY ATTENDEE:

Will you be attending CE sessions on Thursday, September 8th? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNSURE
Will you be attending the Breakfast & Business Meeting on Fri., September 9th at 7:00am? (Full and Fri-Only Reg.) <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNSURE
Will you be attending the Saturday Night Party on Sat., September 10th? (Full and Sat. Only Registration) <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNSURE

Total: \$ 395.00

Please consider paying with cash or check to save TCRA on credit card fees. Items or funds paid to TCRA are not deductible as charitable contributions.

**OFFICIAL COURT REPORTERS:** It is REQUIRED that you email a copy of this form to TCRA (TCRAHQ@EMBARQMAIL.COM) BEFORE you submit it to your county letting us know they will be sending payment so that we have you on our registration list as early as possible. Counties may take several weeks/months to process requests and we must know in advance that you will be attending.

<b>Payment Method:</b> Payment must accompany registration form. Government agencies must attach a purchase order.			
Check Number: _____	Purchase Order Number: _____	County: _____	
<b>Credit Card:</b> <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa			
Card Number _____	Expiration Date _____		
Name on Card _____	Billing Zip Code _____		

Return to: Texas Court Reporters Association, PO Box 2379, Athens, TX 75751  
Email: [TCRAHQ@EMBARQMAIL.COM](mailto:TCRAHQ@EMBARQMAIL.COM) Phone: 903-675-1806





Janet McConathy <runswithcc@gmail.com>

## Registration for 2022 TCRA Annual Convention

1 message

Texas Court Reporters Association <noreply@t.tcra.membercentral.org>  
Reply-To: tcrahq@embarqmail.com  
To: Janet McConathy <runswithcc@gmail.com>

Wed, May 4, 2022 at 11:39 AM

### Texas Court Reporters Association Registration Confirmation

Janet McConathy:

Thank you for your registration with Texas Court Reporters Association.

Here are the details for your registration:

Registrant Information	
Janet McConathy Johnson County Court at Law #1 2648 CR 310 Cleburne TX 76031  E-mail: runswithcc@gmail.com Work Phone: 817-556-6358 Cell Phone: 817-908-8719	<b>Registration Total: \$395.00</b>

Add Event to Your Calendar
<a href="#">Outlook Calendar</a> <a href="#">Google Calendar</a> <a href="#">iCal Calendar</a>

Registration Details
<b>Registered Rate</b> 2022 TCRA Annual Convention - Full Member - Early Bird <span style="float: right;">\$395.00</span>
<b>Additional Registrant Items</b> Reporter Type Official  T-Shirt Size Large  RSVP: Will you be attending CE sessions on Thursday, September 8th (included in Full Registration)? Yes  RSVP: Will you be attending the Breakfast & Annual Business Meeting on Friday, September 9th at 7:00am? (Full and Friday Only Registration) Yes  RSVP: Will you be attending the Saturday Night Party on Saturday, September 10th? (Full and Sat. Only Registration) Yes

Event Details
<b>Event Name</b> 2022 TCRA Annual Convention
<b>Event Date</b> Thu, September 8, 2022 8:00 AM to Sat, September 10, 2022 10:00 PM CT

# CONVENTION LOCATION

## Marriott Rivercenter

101 Bowie St, San Antonio, TX 78205

### RESERVATIONS

[Click here to reserve your room at the group rate.](#)

\$189/night + taxes and fees

**The cut-off date for room reservations is August 16th  
or earlier if the room block sells out.**

*Act early to ensure room and rate availability.*

### PARKING

Self-parking for those who book within our group block is \$20/day based on space available.  
Valet is also available, prices subject to change.

[Click here for things to do on The Riverwalk!](#)





2022 TCRA

ANNUAL

CONVENTION

SEPTEMBER 8 - 10

MARRIOTT RIVERCENTER

SAN ANTONIO, TX



# 2022 TCRA ANNUAL CONVENTION AGENDA



## THURSDAY, SEPTEMBER 8TH

8:00 a.m. to 8:30 a.m. Realtime Contest  
8:30 a.m. to 1:30 p.m. Speed Cup Contest  
10:00 a.m. to 12:00 p.m. TCRA Board of Directors Meeting  
12:00 p.m. to 5:00 p.m. Registration Desk Open

1:00 p.m. to 2:30 p.m. - Choose one to attend:

### Uncomplicated CaseCAT, If You Can Believe That

Presenter: Janet Saavedra

1.5 CE hours

Learn what CaseCAT features can make your life a little easier and a little more purrrfect, from a working court reporter's perspective.

### Investing Outside the Box

Presenter: Jon Strandlie

1.5 CE hours

Where court reporting goes, money will follow...but then what? Join us for this session to discuss different ways to make your money work for you outside of the normal avenues of savings accounts and investing in the stock market.

2:45 p.m. to 3:45 p.m. - Choose one to attend:

### Branding Yourself on Social Media

Presenter: Melanie Mendez-Gonzales

1.0 CE hour

Learn how to use social media to build your personal and professional brand, create valuable content for the stenography industry, and increase your engagement with audiences who may be interested in court reporting as a career.

### Realtime Tips from Real Champions

Presenters: Della Duff, Tami Lewis, Erminia Uviedo and Kim Xavier

1.0 CE hour

There's a superstar writer inside every stenographer just begging to come out! Join these past TCRA Realtime Champions to get useful tips for overcoming every obstacle to providing great realtime and setting your own path to becoming a TCRA Realtime Superstar.

4:00 p.m. to 5:00 p.m. - Choose one to attend:

### You and Your Insurance

Presenter: Michael Christopher

1.0 CE hour

The thing you think about the least is likely the thing you'll need the most in a time of crisis. Which ones do you really need? Do you have enough? How can you find out if you're paying too much? Attend this session to get a better understanding of your realistic insurance needs in all areas of your life.

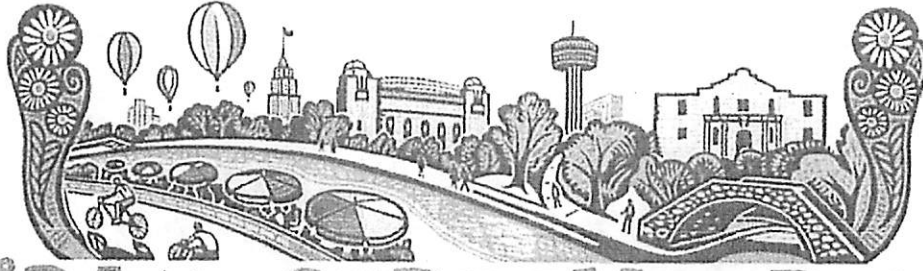
### Eclipse Through the Reporter's Eyes

Presenter: Paula Frederick

1.0 CE hour

What do you really need to know about Total Eclipse software? This reporter-led session will cover the must haves and must dos that will make the task of software management and editing a lot more pleasurable for users at all levels.

# 2022 TCRA ANNUAL CONVENTION AGENDA



## FRIDAY, SEPTEMBER 9TH

7:00 a.m. to 4:00 p.m. - Registration Desk Open

7:30 a.m. to 7:00 p.m. - Exhibitors Open

7:00 a.m. to 8:30 a.m.

### Annual Business Meeting & Breakfast

Due to the complexity of our bylaws revisions, our meeting and breakfast will begin at 7:00am. Please be patient with us as we work through the process to handle this critical association business. Voting members must be present to vote for the Business Meeting. TCRA Members may attend the Business Meeting and non-members are welcome to grab a plate from the buffet line and enjoy it in your hotel room or in the exhibit space. If the meeting has not concluded by 8:30 a.m., we will recess and meet again at 5:30 p.m. More details will be emailed to attendees and members closer to the event!

9:00 a.m. to 10:30 a.m.

*Keynote*

*Speaker*

### Embracing Change in Technology

**Presenter:**

**Joel McCray**

**1.5 CE hours**



Learn how to pivot and remain relevant using technology. The speeds of computers increase every few years, and the cost for their capability continues to decline. However, this should not be viewed as a source of intimidation but an opportunity to increase effectiveness and efficiency. Joel will discuss industry outlooks for court reporting and practical ways to use technology to become even more efficient in the field. Don't let the big words in this description fool you. We're going to have a great time at this session. Don't miss out!

10:30 a.m. to 11:00 a.m.

**Break with Exhibitors**

11:00 a.m. to 12:00 p.m. - Choose one to attend:

### How to Train Your Lawyer

**Presenters: Patrick Ballantyne and Jay Norton**

**1.0 CE hour**

If a young boy can train a dragon, a superstar court reporter can surely train a lawyer. Don't miss this session as we discuss how court reporters can influence attorneys (young and old) to be better advocates and make the court reporter's own job easier.

### Hear Ye, Hear Ye...

#### Understanding Hearing Loss and It's Impact on You

**Presenter: Elizabeth Brassine, Au. D.**

**1.0 CE hour**

Do you find yourself asking for clarification more often these days? As a stenographer you are tasked with "hearing every word," but you're not immune to hearing loss. This session will explore hearing statistics and how prevalent hearing loss is in America. The attendees will also learn about what's involved in a hearing test, impact on communication, basics of current hearing technology, and what's on the horizon. Attendees will gain knowledge about the impact of hearing and hearing loss due to working in typical courtroom acoustics and settings.

# 2022 TCRA ANNUAL CONVENTION AGENDA

## Friday, September 9th (cont'd)

**12:00 p.m. to 1:30 p.m. - Lunch On Your Own**  
**Enjoy lunch at one of the**  
**Riverwalk's many restaurants!**

**1:30 p.m. to 3:00 p.m.**  
**The Capitol Movement,**  
**FAIR PAC and You**

**Presenters: Amy and Steve Bresnen, TCRA Lobbyists**  
**1.5 CE hours (Ethics/Rules)**

We all know that the Texas legislative session starts in January of every odd year. Join TCRA lobbyists Steve and Amy Bresnen for this session where they will discuss the behind-the-scenes work it takes to get from "bill filed" to "bill passed". Attendees will learn what changes to rules and/or new rules TCRA is working to pass during the 2023 legislative session and the connection between you and the representatives and senators at the Capitol. This session will also focus on strategies we may put into play next year should we have to defend against adverse legislation. TCRA will be ready!

**3:00 p.m. to 3:30 p.m.**  
**Break with Exhibitors**

**3:30 p.m. to 5:00 p.m. - Choose one to attend:**  
**Freelance Forum**

**Presenters: Diana Bengs, Jazzmen Canales, Reva Rincon, Lorrie Schnoor and Deana Tarver**  
**1.5 CE hours (Ethics/Rules)**

Talk isn't cheap and neither are you! Join us at the Freelance Forum for a guided discussion from both new and experienced freelancers about all the things every superstar deposition reporter should be aware of and should be doing. If you've submitted specific questions, you'll be sure to get your answers here.

## Red Carpet Court Reporters

**Presenters: Erika Sjoquist and Tera Walker**  
**1.5 CE hours**

Nobody puts Baby in the corner! Don't box yourself in. Are you a little bored with the courtroom, deposition suite, and even the classroom? If so, you should catch this informative session to learn more about outside-the-box career opportunities for steno stars like yourself who have mastered the unique skill of stenography.

**5:30 p.m. to 7:00 p.m.**  
**Mix and Mingle with Exhibitors!**

## Friday Student Sessions

*\*Students who have requested sponsorship to attend convention are required to attend student sessions. If you are unable to attend these sessions, then you will need to pay your full registration fee yourself without sponsorship.*

**11:00 a.m. to 12:00 p.m.**  
**Student Lunch with the President**

**12:15 p.m. to 1:15 p.m. - Cover Your Bases**  
**Presenters: Mark Kislingbury, Esther Van Blarcom, Breck Record, Candice Andino, Susan Lilly, Monica Lancaster, Ruthye Cox and Lorrie Schnoor**

Join us to hear from a variety of experts on the following topics: speed building, posture and stretches, technology, work/life balance, and depo issues. Choose the topics most interesting to you and create your own adventure!

**3:30 p.m. to 5:00 p.m. - Online Skills Test - Soup to Nuts!**  
**Presenter: Marybeth Everhart, Realtime Coach**  
You know that Texas CSR skills tests are taken online, but what exactly does that mean and how does it affect you, if at all? No doubt, you have lots of questions, so let's try to answer them. In this seminar, Marybeth Everhart will review the entire online testing process, from registration to completion—soup to nuts, you might say. What equipment will you need? Where can you test? When and how frequently can you test? Who is ProctorU and how are they involved? For answers to these questions and more, this is the one session that brings it all together for you!

**6:00 p.m. to 8:00 p.m. - Career Day**  
Come dressed to impress as you network with court reporting firms and judges from across Texas! Here's your chance to learn more about what your future holds as a court reporter and get your name out there!

# 2022 TCRA ANNUAL CONVENTION AGENDA



7:30 a.m. to 2:00 p.m. - Registration Desk Open  
7:30 a.m. to 4:00 p.m. - Exhibitors Open

8:00 a.m. to 9:00 a.m. - Choose one to attend:

## Overcoming Obstacles: The Pathway to Judge

**Presenter: Hon. Chantal Eldridge**  
1.0 CE hour (Ethics/Rules)

No one is above the law, but you can overcome any obstacle. Join us as Judge Eldridge shares with us her personal journey of being wrongfully accused and navigating the criminal justice system. Her story of navigating through the judicial process, and finally ending up presiding over her own court, and even having to work with the same attorneys who had tried to get her convicted is a testament to overcoming obstacles.

## Reporting Internationally? Prep Before Your Trip

**Presenter: Erika Sjoquist**  
1.0 CE hour

You just received confirmation on that international, in-person deposition. Now you need to prepare. This session will go over what you need to do to prepare for the "before, during, and after" the deposition.

9:00 a.m. to 9:15 a.m.  
**Break with Exhibitors**

9:15 a.m. to 10:15 a.m.

*Keynote  
Speaker*

## The Unexpected Entrepreneur

**Presenter:**  
**Bridget McCray**  
1.0 CE hour



When life takes an unexpected turn, how do you "turn" with it? It's easy to get stuck in a pattern of comfort, but what do you do when there's an unforeseen shift? Learn tips on how you can position yourself to thrive and have options in unchanging times through court reporting.

10:15 a.m. to 10:45 a.m.  
**Break with Exhibitors**

# 2022 TCRA ANNUAL CONVENTION AGENDA

## Saturday, September 10th (cont'd)

10:45 a.m. to 11:45 a.m. - Choose one to attend:

### Positive Ways to Manage the Trauma of Stenographer PTSD

Presenter: Coy Archie Garrett

1.0 CE hour

Overall self-care should be non-negotiable for the professional stenographer, and mental self-care should be a daily priority. Join us for this eye-opening session as Coach Coy delivers mental self-care tips specifically for the individuals who may be exposed to hearing disturbing circumstances on a day-to-day basis.

### Superstar Taxes Simplified

Presenter: Michelle Graham, CPA

1.0 CE hour

Superstar reporters make a lot of money and should be saving as much of it as you can. Prepare to get an overview of available deductions and typical pitfalls to avoid as well as how to improve on what you are currently doing. Attendees will learn tax-savings strategies through illustrations and will leave this session with a better understanding of tax "best practices."

12:00 p.m. to 1:30 p.m.

### President's Banquet and Luncheon

1:30 p.m. to 2:00 p.m.

Break with Exhibitors

2:00 p.m. to 3:30 p.m. - Choose one to attend:

### Officials Forum

Presenters: Jayne Godfrey, Kim Reeves and Pam Sumler

1.5 CE hours (Ethics/Rules)

There are over 950 courts of record in Texas, and there are just as many different ways to manage a courtroom in Texas. However, some things are basic and must be done by the book. Join your colleagues to discuss how to stay on track with the basics while keeping up with the increasing demands on the official court reporter.

### The Office: How to be the World's Best Captioner or CART Provider

Presenter: Tess Stephenson

1.5 CE hours (Ethics/Rules)

This session will cover the basics of CART and captioner equipment, streaming platforms, training, do/don'ts, expletives, dictionaries and prep as well as job expectations in the spirit of the hit show "The Office."

### The Art of Happiness and Joy

Presenter: Dr. Abran Rodriguez

1.5 CE hours

Dr. Abran Rodriguez will discuss the science of happiness and joy, and will offer strategies and solutions for nurturing personal happiness and joy in 2022. Additionally, Dr. Rodriguez will discuss the process of setting personal boundaries, habit-forming systems, time management techniques, and environmental structures for mental health success. He will review the common pitfalls for not achieving personal goals and will offer strategies to achieve interpersonal success.

3:30 p.m. to 4:00 p.m.

Break with Exhibitors

4:00 p.m. to 5:00 p.m.

### Reporting Judy Justice

Presenter: Whitney Kumar

1.0 CE hour

Hollywood and the court reporting world collide! Everyone's favorite daytime judge, Judge Judy, made sure to have a certified stenographer at her side for her new show Judy Justice. The perfect reporter for the job was Whitney Kumar. Come learn about her unique experience and things she's learned along the way.

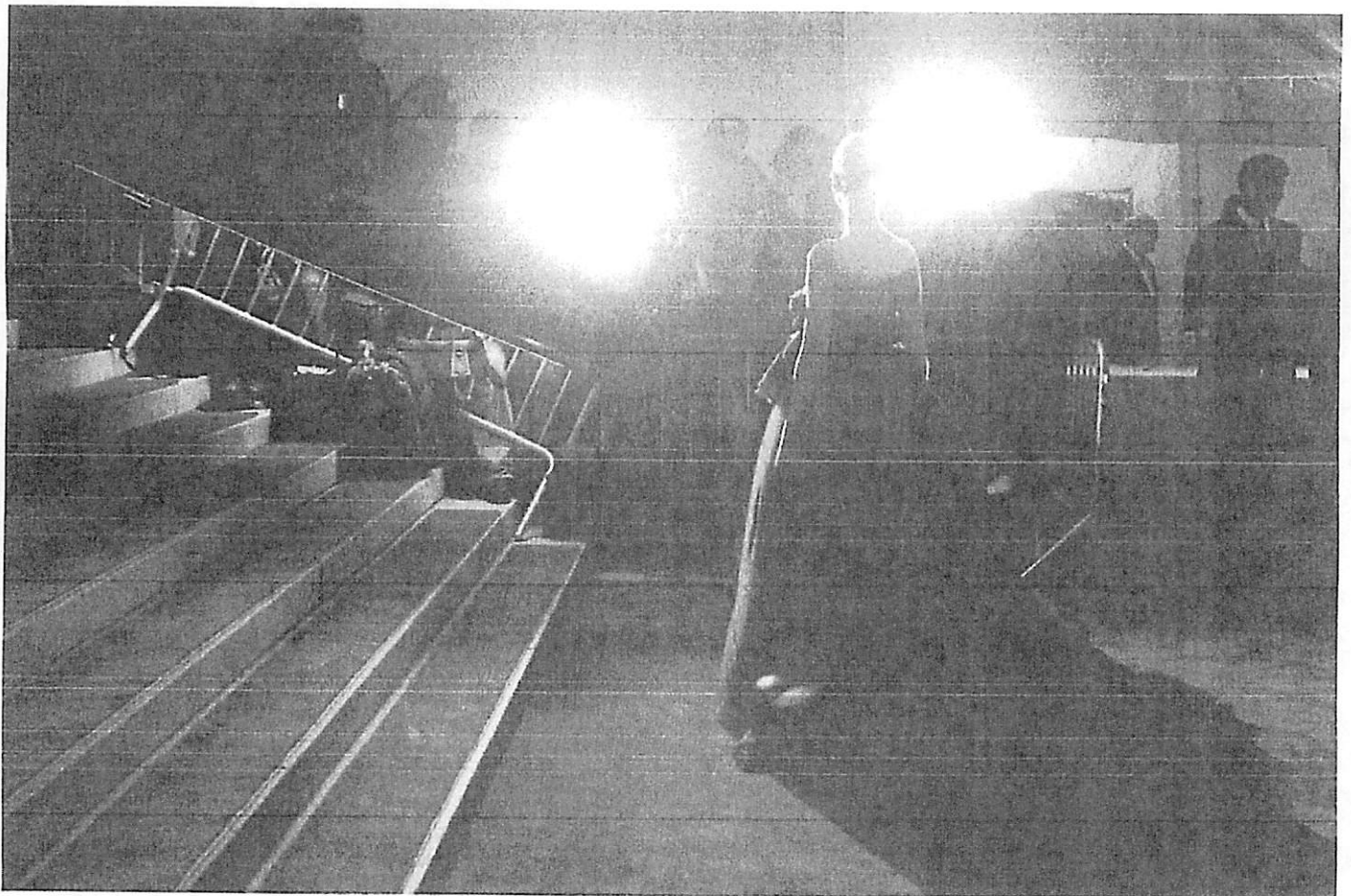


# 2022 TCRA ANNUAL CONVENTION AGENDA

## *Red Carpet Gala*

*7:00pm to 10:00pm*

**DRESS TO IMPRESS OR DRESS IN WHATEVER  
MAKES YOU FEEL YOUR BEST!**



**APPETIZERS**

**CASH BAR**

**DJ & DANCING**

**AND OF COURSE, A 360 PHOTO BOOTH!**

***MORE DETAILS COMING SOON***

# STUDENT INFORMATION

## FRIDAY STUDENT SESSIONS

*\*Students who have requested sponsorship to attend convention are required to attend student sessions. If you are unable to attend these sessions, then you will need to pay your full registration fee yourself without sponsorship.*

**12:15 p.m. to 1:15 p.m. - Cover Your Bases**

**Presenters: Mark Kisslingbury, Esther Van Blarcom, Breck Record, Candice Andino, Susan Lilly, Monica Lancaster, Ruthye Cox and Lorie Schnoor**

Join us to hear from a variety of experts on the following topics: speed building, posture and stretches, technology, work/life balance, and depo issues. Choose the topics most interesting to you and create your own adventure!

**3:30 p.m. to 5:00 p.m. - Online Skills Test - Soup to Nuts!**

**Presenter: Marybeth Everhart, Realtime Coach**

You know that Texas CSR skills tests are taken online, but what exactly does that mean and how does it affect you, if at all? No doubt, you have lots of questions, so let's try to answer them. In this seminar, Marybeth Everhart will review the entire online testing process, from registration to completion—soup to nuts, you might say. What equipment will you need? Where can you test? When and how frequently can you test? Who is ProctorU and how are they involved? For answers to these questions and more, this is the one session that brings it all together for you!

**6:00 p.m. to 8:00 p.m. - Career Day**

Come dressed to Impress as you network with court reporting firms and judges from across Texas! Here's your chance to learn more about what your future holds as a court reporter and get your name out there!

## STUDENT SPONSORSHIP CRITERIA

Fill out the request form completely and submit no later than July 1, 2022. Form and guidelines for how sponsorships are awarded [here](#). Form can also be downloaded from the Convention page of the TCRA website: [www.tcra-online.com](http://www.tcra-online.com)

**Students will be notified via email if they have been sponsored no later than July 15, 2022. If you are sponsored and unable to attend, it is your responsibility to contact TCRA immediately. This allows us to open up the spot to another deserving student. By being a no-show, you prevent another student from attending, and you may be required to reimburse the donated portion of your registration fee. If attending as a sponsored student, you will be emailed in August to sign up for volunteer times.**

## 2022 TCRA Annual Convention Student Sponsorship Guidelines

1. Be reporting through use of shorthand machine method;
2. Be currently enrolled and in actual attendance in a court reporting school or an online program;
3. Priority will be given to TCRA student members for sponsorship. Sponsorships will be awarded in order that the student's portion of payment is received. Non-member student requests will be filled after all student members have been covered;
4. Students requesting sponsorship must fulfill a 2-hour volunteer time-slot (*volunteer sign-ups will be sent out in August*);
4. Students requesting sponsorship must pay 50% of their \$350 registration fee, the student's portion being \$175;
5. Sponsored students will be required to attend the full convention from September 8-10, 2022. **Student sessions are mandatory. Sponsorships are not available for one-day only attendance;**
6. All students will be provided a punch card that is required to be turned in at the end of the convention. Students must attend at least 10.0 hours of courses and submit their punch card as attendance proof at the close of Convention in order to receive their complimentary membership;
7. Failure by any student to account for their time at convention during the sessions will constitute ineligibility to apply for financial assistance for any TCRA Convention for two years;
8. TCRA does not cover or orchestrate any hotel or travel arrangements. You are entirely responsible for those plans and costs yourself;
9. Payment will be run through the method you provide upon receiving a matching sponsorship.

**If you are not able to meet above requirements, we still encourage you to register/pay on your own and attend the event!**

## SPONSOR A STUDENT TO ATTEND

Donating half (\$175) of the student registration fee (\$350) will help a court reporting student to attend Convention. Students who request sponsorship are required to pay the remaining \$175. You can add a Student Sponsorship to your registration form.

**Student Convention Attendees who complete 10.0 CE hours earn a complimentary TCRA Student Membership through 12/31/2023.**

## Student Scholarship Fund Silent Auction

The TCRA Student Committee is asking all reporters and firms to consider donating an item to be auctioned. In order to be in the auction, items must be onsite no later than Thursday, September 8th. Please email TCRA HQ at [TCRAHQ@EMBARQMAIL.COM](mailto:TCRAHQ@EMBARQMAIL.COM) with the name of the item, description, a photo to include on social media and retail value.

**Your continued support of students helps ensure the protection of our profession in the future. Thank you!**

TRAVEL PROCEDURES  
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

**Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.**

DATE: 05/10/2022 DEPARTMENT: CCL#1

PERSON SENDING REQUEST: Amy Findley

Person(s) Name Attending: 1. Janet McConathy  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

How many rooms: 1 (Please add any special requirements)

Hotel Name: San Antonio Marriott Rivercenter

Hotel Address: 101 Bowie St. City: San Antonio State: TX Zip: 78205

Hotel Telephone #: 877-622-3056

Function Attending: 2022 TCRA Annual Convention

Date of Check in: 09/08/22

Date of Check out: 09/11/22

From: Alissa Allen <alallen@johnsoncountytexas.org>  
 Sent: Tuesday, May 10, 2022 9:52 AM  
 To: Janet McConathy <jmccconathy@johnsoncountytexas.org>  
 Cc: Amy Findley <afindley@johnsoncountytexas.org>  
 Subject: FW: Hotel Reservation Acknowledgement

Janet,

Please see the attached hotel confirmation for your travel.

Thank you,

*Alissa Allen*

Buyer - Johnson County Purchasing  
 817-556-6382 Ext. 1453  
 alallen@johnsoncountytexas.org



From: San Antonio Marriott Hotels <info@event.com>  
 Sent: Tuesday, May 10, 2022 9:51 AM  
 To: Purchasing <PUR@johnsoncountytexas.org>  
 Subject: Hotel Reservation Acknowledgement

Some people who received this message don't often get email from [info@event.com](mailto:info@event.com). [Learn why this is important](#)

\* External sender - use caution with links or attachments \*

## HOTEL CONFIRMATION SAN ANTONIO MARRIOTT RIVERCENTER



Dear JANET,

We are pleased to confirm your reservations for the Texas Court Reporters at the San Antonio Marriott Rivercenter. The entire staff at the San Antonio Marriott Rivercenter is looking forward to your arrival.

Below is a summary of your booking and room information. Should your travel plans change and you need to make changes to your reservation, please [click here](#) or call 877-622-3056.

We look forward to welcoming you to the San Antonio Marriott Rivercenter.

- The Staff of the San Antonio Marriott Rivercenter

Modify your  
[reservation online](#) or  
 call  
 877-622-3056.

**BOOK NOW**

### Reservation Details

Online Confirmation: 983MEAMH  
 Number:  
 Date Booked: May 10, 2022  
 Reservation Name: JANET MCCONATHY  
 Arrival Date: Sep 8, 2022  
 Departure Date: Sep 11, 2022  
 Room Type: Standard Queen Queen  
 Number of Rooms:  
 Number of Guests:

Date	Guest(s)	Status	Rate
Sep 8, 2022	1	Confirmed	189.00
Sep 9, 2022	1	Confirmed	189.00
Sep 10, 2022	1	Confirmed	189.00

Nightly Rate & Status:  
 Additional Guest Rate  
 Second Guest 0.00  
 Third Guest 0.00  
 Fourth Guest 0.00

Total Charges: \$673.00\*  
 Tax: Taxes/Rates shown do not include 17.5% Hotel Room Tax (subject



**Disclosure:** to change) and the Tourism Public Improvement District Assessment Fee of 1.25%. Total room charges will include all room fees and taxes.

**Cancel Policy:** Cancellations made within 72 hours of arrival will forfeit one night's room and tax.

---

**Promotional Email Unsubscribe**

We respect your privacy. If you do not wish to receive offers from the Marriott.com and/or Marriott Rewards, please go to <https://www.marriott.com/profile/emailunsubscribeRedirect.mi?uniqueid=0>.

Please do not reply to this message to unsubscribe as we will be unable to process your request. If you prefer to contact us or unsubscribe by mail, please send your request to the postal address below. Please remember to include your name and email address so that we can process your request.

**Internet Customer Care - Unsubscribe**  
1818 North 90 Street  
Omaha, Nebraska  
68114-1315 USA

Please allow 10 business days for processing. If you unsubscribe from promotional email we will continue to send important, time sensitive transactional Marriott messages - like confirmation email - when you make reservations, use Marriott Rewards points, etc.

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## Training / Seminar Approval Form

Department Name: 18<sup>th</sup> District Court

Seminar Name: 2022 TCRA Annual Convention

Purpose: Continuing education for license renewal

Place: San Antonio, Texas

Date: September 8-10, 2022

Who Will Be Attending:

Renee Hall

**This Training/ Seminar is necessary for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training                      |
| <input type="checkbox"/> Improve work performance                 | <input checked="" type="checkbox"/> Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 395.00 Date registration is due Before June 30, 2022

- Return check to department head
- Request Treasurer to mail check with registration

*Registration Form has to be sent with check*

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

Sydney B. Hewitt

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: MAY 23 2022

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

# Important Registration Information:

## NEW REGISTRATION WINDOWS:

You may notice that we have switched from Early Bird and On-Site registration windows to Early Bird, Regular, and Late Registration windows.

We have a lot of planning to do, supplies to order, and want to put on the best event possible FOR YOU, so we hope that this will encourage you to make your decision to attend early and take advantage of the lower registration fees.

EARLY BIRD DEADLINE: JULY 1

REGULAR REGISTRATION DEADLINE: JULY 2 - AUGUST 1

LATE REGISTRATION DEADLINE: AUGUST 2 - AUGUST 31

\*After registration closes on 8/31, you must contact TCRA via phone for registration availability.

## TO QUALIFY FOR THE SPECIFIC RATE WINDOW:

We must receive your registration and full payment by the deadline  
OR

Your registration form AND proof that you've submitted your registration for payment through your county by the deadline. If we do not have confirmation that your county will be sending payment, we will be required to increase your registration fee to the current fee schedule.

THE EARLIER THAT WE KNOW YOU ARE GOING TO ATTEND,  
THE BETTER PLANNING DECISIONS WE CAN MAKE TO ENSURE A GREAT EVENT!

## OFFICIAL COURT REPORTERS:

It is imperative that you email a copy of your registration form to TCRA ([TCRAHQ@EMBARQMAIL.COM](mailto:TCRAHQ@EMBARQMAIL.COM)) with confirmation that you have submitted to your county for payment so that we can have you on our registration list as early as possible. Most often the county does not send anything on to us until the payment is sent, which may take several weeks/months, and we will need to know in advance that you will be attending.

## OUT-OF-STATE ASSOCIATION MEMBERS:

If you're itching to get out of town and want to earn CEs while having some Texas-sized FUN, we will honor our member pricing for you!

If you are an out-of-state court reporter who is a member of your own state's reporting association, please submit the registration form marking the member rate along with proof of your active membership through your state association.



# TCRA REGISTRATION POLICIES

**EARLY BIRD DEADLINE: JULY 1**

**REGULAR REGISTRATION DEADLINE: JULY 2 - AUGUST 1**

**LATE REGISTRATION DEADLINE: AUGUST 2 - AUGUST 31**

**Full Convention:** Individuals who purchase a "Full" registration (Thursday-Saturday) will receive a name badge, access to general/concurrent sessions, handouts, convention program CE hours, admittance to Exhibit Hall, refreshment breaks, lunch on Saturday, and the Saturday evening party. *Registered Guests receive all above except CE hours.*

**1-Day Only:** Individuals who purchase a "1-Day Only" registration will receive a name badge, access to general/concurrent sessions, handouts, convention program, CE hours, access to Exhibit Hall, and refreshment breaks. 1-Day Only registration includes the meals served on that day. Tickets to extra events must be purchased separately. *Registered Guests receive all above except CE hours.*

## TCRA Registration & Cancellation Policies

1. Payment in full or proof of submission to county for approval must accompany all registrations. Registrations received without payment will not be processed. Registration forms must be completed online, mailed or emailed to TCRA HQ.
2. Confirmation & event details will be sent to each registrant whose registration form is marked with an email address and is received by August 31, 2022 at 5:00 p.m.
3. Substitutions may be made for the entire convention (no "split" registrations). Written notifications of substitution must be received by email or phone and received by Wednesday, August 31, 2022 at 5:00 p.m.
4. Please do not plan to register on-site, availability may be sold out so we highly recommend that you register in advance. If you do not register in advance, you must contact TCRA prior to arrival at the annual convention to ensure space and food availability. There is a possibility that this event may sell out and TCRA may not be able to accept on-site registrations.
5. The Annual Convention and optional events will be limited to the number of registrations we are able to adequately accommodate.
6. Written requests for cancellation/refund must be emailed by the Regular registration cutoff date, August 1, 2022. A 15% administrative fee shall be assessed for each refund issued. No refunds or compensation towards a future event will be given to cancellations received after August 15th and will be considered "no shows".
7. Refunds will be processed after the event; please allow 4-6 weeks. TCRA is not responsible for nonrefundable airline tickets or other travel expenses.
8. Food guarantees must be given to all meal events, and packets must be prepared in advance; therefore, no refunds will be given for cancellations received after the cancellation time/date.
9. Should you have need for a specialized (vegetarian or gluten-free) meal, please be sure that this need is identified. We are unable to serve specialized meals without advance notice (2 weeks prior to event).
10. To obtain the TCRA member registration rate, registrant must join or renew their TCRA membership before or at the same time the registration fee is submitted. **Non-member rates DO NOT include a TCRA membership.**
11. CE credits will not be awarded to any attendee unless the "CSR" registration is paid. Guest registrations are strictly for guests of an already registered attendee.
12. CE credits will not be awarded until your registration is paid in full.

## **Questions?**

*TCRA Staff will be happy to answer any questions you have pertaining to convention registration.*

*For on-site availability, please call TCRA.*

*Please note that Staff will depart on HQ Tuesday, September 6, 2022 and the office will be closed on Monday, September 5th to observe Labor Day. If you need assistance, please email or call TCRA Staff at (903) 675-1806 and be sure to leave a detailed message so that your request can be handled as seamlessly as possible.*



## 2022 TCRA Annual Convention Registration Form - REGISTER ONLINE HERE

Name: <u>Renee Hall</u>	CSR #: <u>3280</u>	NCRA #: <u>na</u>
Nickname for Badge: <u>na</u>	Court/Firm: <u>18th District Court</u>	
Address: <u>204 S. Buffalo, Suite 304</u>	T-Shirt Size: <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input checked="" type="checkbox"/> XX-Large <input type="checkbox"/> XXX-Large	
City, State, ZIP: <u>Cleburne TX 76033</u>	Please select one: Associate <input type="checkbox"/> CART/Captioner <input type="checkbox"/> Freelance <input checked="" type="checkbox"/> Official <input type="checkbox"/> Student	
Cell Phone: <u>817-312-3280</u>	Email: <u>hall19704@att.net</u>	
Dietary Restrictions: <u>na</u>	Special Accessibility Needs: <u>na</u>	

Full CSR/ASSOCIATE Convention Registration Rates	Member	Non-Member	Guest
Early Bird - ends July 1	<input checked="" type="checkbox"/> \$395	<input type="checkbox"/> \$470	<input type="checkbox"/> \$300
Regular - July 2 - August 1	<input type="checkbox"/> \$425	<input type="checkbox"/> \$500	<input type="checkbox"/> \$340
Late - August 2 - August 31 (registration closes 8/31)	<input type="checkbox"/> \$455	<input type="checkbox"/> \$530	<input type="checkbox"/> \$380
1-Day CSR/ASSOCIATE Registration Rates	Member	Non-Member	Guest
Friday Only - Early Bird	<input type="checkbox"/> \$275	<input type="checkbox"/> \$350	<input type="checkbox"/> \$200
Saturday Only - Early Bird	<input type="checkbox"/> \$275	<input type="checkbox"/> \$350	<input type="checkbox"/> \$200
Friday Only - Regular	<input type="checkbox"/> \$315	<input type="checkbox"/> \$390	<input type="checkbox"/> \$240
Saturday Only - Regular	<input type="checkbox"/> \$315	<input type="checkbox"/> \$390	<input type="checkbox"/> \$240
Friday Only - Late	<input type="checkbox"/> \$355	<input type="checkbox"/> \$430	<input type="checkbox"/> \$280
Saturday Only - Late	<input type="checkbox"/> \$355	<input type="checkbox"/> \$430	<input type="checkbox"/> \$280
Student Registration - Includes TCRA Student Membership through 12/31/2023 if you submit punch card at the end of the event showing your 10.0 hours of attendance.			
Full Student Registration			<input type="checkbox"/> \$350
Student Requesting Sponsorship (MUST meet criteria and submit <a href="#">Student Sponsorship Request Form</a> )			<input type="checkbox"/> \$175

### SINGLE EVENT / ADD-ONS

<b>ONLY Friday Breakfast &amp; Annual Business Meeting (Members Only)</b>	<input type="checkbox"/> \$75
Do not purchase if you are attending the rest of the event as your ticket is already included in your Full or Fri. Only registration.	
Student Attendee Sponsorship Contribution (see pg. 8 for more info)	<input type="checkbox"/> \$175 x _____ students
Contests (Realtime and Speed Cup)	Realtime - \$60      Speed Cup - \$60
<b>*Guest Event Tickets: If you have purchased a Full Registration, your admission to the events below is included in your registration fee. If you are purchasing anything less than a Full Registration, you must purchase a ticket to attend the event.</b>	
Saturday President's Luncheon Guest Ticket*	<input type="checkbox"/> \$75 x _____      Guest Name(s): _____
Saturday Night Party Guest Ticket*	<input type="checkbox"/> \$35 x _____      Guest Name(s): _____

### RSVP NEEDED FOR EVERY ATTENDEE:

Will you be attending CE sessions on Thursday, September 8th?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> UNSURE
Will you be attending the Breakfast & Business Meeting on Fri., September 9th at 7:00am? (Full and Fri-Only Reg.)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> UNSURE
Will you be attending the Saturday Night Party on Sat., September 10th? (Full and Sat. Only Registration)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> UNSURE

Total: \$ 395.00

Please consider paying with cash or check to save TCRA on credit card fees. Items or funds paid to TCRA are not deductible as charitable contributions.  
 OFFICIAL COURT REPORTERS: ARE REQUIRED to provide a copy of this form to TCRA (TCRAHQ@EMBARQMAIL.COM) BEFORE you submit to your court reporting us. We will be sending you an amount so that will make you on our mailing list as soon as possible. Countries may take several weeks/months to process requests and we will not know in advance that you will be attending.

**Payment Method:** Payment must accompany registration form. Government agencies must attach a purchase order.

Check Number: \_\_\_\_\_ Purchase Order Number: \_\_\_\_\_ County: \_\_\_\_\_

Credit Card:     American Express     Discover     MasterCard     Visa

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

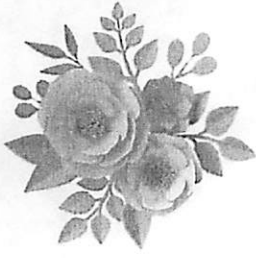
Name on Card \_\_\_\_\_ Billing Zip Code \_\_\_\_\_



2022 TCRA  
ANNUAL  
CONVENTION  
SEPTEMBER 8 - 10  
MARRIOTT RIVERCENTER  
SAN ANTONIO, TX



# 2022 TCRA ANNUAL CONVENTION AGENDA



## THURSDAY, SEPTEMBER 8TH

8:00 a.m. to 8:30 a.m. **Realtime Contest**  
8:30 a.m. to 1:30 p.m. **Speed Cup Contest**  
10:00 a.m. to 12:00 p.m. **TCRA Board of Directors Meeting**  
12:00 p.m. to 5:00 p.m. **Registration Desk Open**

1:00 p.m. to 2:30 p.m. - Choose one to attend:

### **Uncomplicated CaseCAT, If You Can Believe That**

**Presenter: Janet Saavedra**

**1.5 CE hours**

Learn what CaseCAT features can make your life a little easier and a little more purrrfect, from a working court reporter's perspective.

### **Investing Outside the Box**

**Presenter: Jon Strandlie**

**1.5 CE hours**

Where court reporting goes, money will follow...but then what? Join us for this session to discuss different ways to make your money work for you outside of the normal avenues of savings accounts and investing in the stock market.

2:45 p.m. to 3:45 p.m. - Choose one to attend:

### **Branding Yourself on Social Media**

**Presenter: Melanie Mendez-Gonzales**

**1.0 CE hour**

Learn how to use social media to build your personal and professional brand, create valuable content for the stenography industry, and increase your engagement with audiences who may be interested in court reporting as a career.

### **Realtime Tips from Real Champions**

**Presenters: Della Duett, Tami Lewis, Erminia Uviedo and Kim Xavier**

**1.0 CE hour**

There's a superstar writer inside every stenographer just begging to come out! Join these past TCRA Realtime Champions to get useful tips for overcoming every obstacle to providing great realtime and setting your own path to becoming a TCRA Realtime Superstar.

4:00 p.m. to 5:00 p.m. - Choose one to attend:

### **You and Your Insurance**

**Presenter: Michael Christopher**

**1.0 CE hour**

The thing you think about the least is likely the thing you'll need the most in a time of crisis. Which ones do you really need? Do you have enough? How can you find out if you're paying too much? Attend this session to get a better understanding of your realistic insurance needs in all areas of your life.

### **Eclipse Through the Reporter's Eyes**

**Presenter: Paula Frederick**

**1.0 CE hour**

What do you really need to know about Total Eclipse software? This reporter-led session will cover the must haves and must dos that will make the task of software management and editing a lot more pleasurable for users at all levels.

# 2022 TCRA ANNUAL CONVENTION AGENDA



## FRIDAY, SEPTEMBER 9TH

7:00 a.m. to 4:00 p.m. - Registration Desk Open

7:30 a.m. to 7:00 p.m. - Exhibitors Open

7:00 a.m. to 8:30 a.m.

### Annual Business Meeting & Breakfast

Due to the complexity of our bylaws revisions, our meeting and breakfast will begin at 7:00am. Please be patient with us as we work through the process to handle this critical association business. Voting members must be present to vote for the Business Meeting. TCRA Members may attend the Business Meeting and non-members are welcome to grab a plate from the buffet line and enjoy it in your hotel room or in the exhibit space. If the meeting has not concluded by 8:30 a.m., we will recess and meet again at 5:30 p.m. More details will be emailed to attendees and members closer to the event!

9:00 a.m. to 10:30 a.m.

*Keynote  
Speaker*

### Embracing Change in Technology

Presenter:  
Joel McCray  
1.5 CE hours



Learn how to pivot and remain relevant using technology. The speeds of computers increase every few years, and the cost for their capability continues to decline. However, this should not be viewed as a source of intimidation but an opportunity to increase effectiveness and efficiency. Joel will discuss industry outlooks for court reporting and practical ways to use technology to become even more efficient in the field. Don't let the big words in this description fool you. We're going to have a great time at this session. Don't miss out!

10:30 a.m. to 11:00 a.m.

Break with Exhibitors

11:00 a.m. to 12:00 p.m. - Choose one to attend:

### How to Train Your Lawyer

Presenters: Patrick Ballantyne and Jay Norton

1.0 CE hour

If a young boy can train a dragon, a superstar court reporter can surely train a lawyer. Don't miss this session as we discuss how court reporters can influence attorneys (young and old) to be better advocates and make the court reporter's own job easier.

### Hear Ye, Hear Ye...

#### Understanding Hearing Loss and Its Impact on You

Presenter: Elizabeth Brassine, Au. D.

1.0 CE hour

Do you find yourself asking for clarification more often these days? As a stenographer you are tasked with "hearing every word," but you're not immune to hearing loss. This session will explore hearing statistics and how prevalent hearing loss is in America. The attendees will also learn about what's involved in a hearing test, impact on communication, basics of current hearing technology, and what's on the horizon. Attendees will gain knowledge about the impact of hearing and hearing loss due to working in typical courtroom acoustics and settings.

# 2022 TCRA ANNUAL CONVENTION AGENDA

## Friday, September 9th (cont'd)

12:00 p.m. to 1:30 p.m. - Lunch On Your Own

**Enjoy lunch at one of the  
Riverwalk's many restaurants!**

1:30 p.m. to 3:00 p.m.

### **The Capitol Movement, FAIR PAC and You**

**Presenters: Amy and Steve Bresnen, TCRA Lobbyists  
1.5 CE hours (Ethics/Rules)**

We all know that the Texas legislative session starts in January of every odd year. Join TCRA lobbyists Steve and Amy Bresnen for this session where they will discuss the behind-the-scenes work it takes to get from "bill filed" to "bill passed". Attendees will learn what changes to rules and/or new rules TCRA is working to pass during the 2023 legislative session and the connection between you and the representatives and senators at the Capitol. This session will also focus on strategies we may put into play next year should we have to defend against adverse legislation. TCRA will be ready!

3:00 p.m. to 3:30 p.m.

**Break with Exhibitors**

3:30 p.m. to 5:00 p.m. - Choose one to attend:

### **Freelance Forum**

**Presenters: Diana Bengs, Jazzmen Canales, Reva Rincon, Lorrie Schnoor and Deana Tarver  
1.5 CE hours (Ethics/Rules)**

Talk isn't cheap and neither are you! Join us at the Freelance Forum for a guided discussion from both new and experienced freelancers about all the things every superstar deposition reporter should be aware of and should be doing. If you've submitted specific questions, you'll be sure to get your answers here.

## **Red Carpet Court Reporters**

**Presenters: Erika Sjoquist and Tera Walker**

**1.5 CE hours**

Nobody puts Baby in the corner! Don't box yourself in. Are you a little bored with the courtroom, deposition suite, and even the classroom? If so, you should catch this informative session to learn more about outside-the-box career opportunities for steno stars like yourself who have mastered the unique skill of stenography.

5:30 p.m. to 7:00 p.m.

**Mix and Mingle with Exhibitors!**

## **Friday Student Sessions**

*\*Students who have requested sponsorship to attend convention are required to attend student sessions. If you are unable to attend these sessions, then you will need to pay your full registration fee yourself without sponsorship.*

11:00 a.m. to 12:00 p.m.

**Student Lunch with the President**

12:15 p.m. to 1:15 p.m. - Cover Your Bases

**Presenters: Mark Kislingbury, Esther Van Blarcom, Breck Record, Candice Andino, Susan Lilly, Monica Lancaster, Ruthye Cox and Lorrie Schnoor**

Join us to hear from a variety of experts on the following topics: speed building, posture and stretches, technology, work/life balance, and depo issues. Choose the topics most interesting to you and create your own adventure!

3:30 p.m. to 5:00 p.m. - Online Skills Test - Soup to Nuts!

**Presenter: Marybeth Everhart, Realtime Coach**

You know that Texas CSR skills tests are taken online, but what exactly does that mean and how does it affect you, if at all? No doubt, you have lots of questions, so let's try to answer them. In this seminar, Marybeth Everhart will review the entire online testing process, from registration to completion—soup to nuts, you might say. What equipment will you need? Where can you test? When and how frequently can you test? Who is ProctorU and how are they involved? For answers to these questions and more, this is the one session that brings it all together for you!

6:00 p.m. to 8:00 p.m. - Career Day

Come dressed to impress as you network with court reporting firms and judges from across Texas! Here's your chance to learn more about what your future holds as a court reporter and get your name out there!

# 2022 TCRA ANNUAL CONVENTION AGENDA



7:30 a.m. to 2:00 p.m. - Registration Desk Open  
7:30 a.m. to 4:00 p.m. - Exhibitors Open

8:00 a.m. to 9:00 a.m. - Choose one to attend:

## Overcoming Obstacles: The Pathway to Judge

**Presenter: Hon. Chantal Eldridge**  
1.0 CE hour (Ethics/Rules)

No one is above the law, but you can overcome any obstacle. Join us as Judge Eldridge shares with us her personal journey of being wrongfully accused and navigating the criminal justice system. Her story of navigating through the judicial process, and finally ending up presiding over her own court, and even having to work with the same attorneys who had tried to get her convicted is a testament to overcoming obstacles.

## Reporting Internationally? Prep Before Your Trip

**Presenter: Erika Sjoquist**  
1.0 CE hour

You just received confirmation on that international, in-person deposition. Now you need to prepare. This session will go over what you need to do to prepare for the "before, during, and after" the deposition.

9:00 a.m. to 9:15 a.m.  
**Break with Exhibitors**

9:15 a.m. to 10:15 a.m.

*Keynote  
Speaker*

## The Unexpected Entrepreneur

**Presenter:  
Bridget McCray**  
1.0 CE hour



When life takes an unexpected turn, how do you "turn" with it? It's easy to get stuck in a pattern of comfort, but what do you do when there's an unforeseen shift? Learn tips on how you can position yourself to thrive and have options in unchanging times through court reporting.

10:15 a.m. to 10:45 a.m.  
**Break with Exhibitors**

# 2022 TCRA ANNUAL CONVENTION AGENDA

## Saturday, September 10th (cont'd)

10:45 a.m. to 11:45 a.m. - Choose one to attend:

### Positive Ways to Manage the Trauma of Stenographer PTSD

**Presenter: Coy Archie Garrett**

**1.0 CE hour**

Overall self-care should be non-negotiable for the professional stenographer, and mental self-care should be a daily priority. Join us for this eye-opening session as Coach Coy delivers mental self-care tips specifically for the individuals who may be exposed to hearing disturbing circumstances on a day-to-day basis.

### Superstar Taxes Simplified

**Presenter: Michelle Graham, CPA**

**1.0 CE hour**

Superstar reporters make a lot of money and should be saving as much of it as you can. Prepare to get an overview of available deductions and typical pitfalls to avoid as well as how to improve on what you are currently doing. Attendees will learn tax-savings strategies through illustrations and will leave this session with a better understanding of tax "best practices."

12:00 p.m. to 1:30 p.m.

### President's Banquet and Luncheon

1:30 p.m. to 2:00 p.m.

### Break with Exhibitors

2:00 p.m. to 3:30 p.m. - Choose one to attend:

### Officials Forum

**Presenters: Jayne Godfrey, Kim Reeves and Pam Sumler**

**1.5 CE hours (Ethics/Rules)**

There are over 950 courts of record in Texas, and there are just as many different ways to manage a courtroom in Texas. However, some things are basic and must be done by the book. Join your colleagues to discuss how to stay on track with the basics while keeping up with the increasing demands on the official court reporter.

### The Office: How to be the World's Best Captioner or CART Provider

**Presenter: Tess Stephenson**

**1.5 CE hours (Ethics/Rules)**

This session will cover the basics of CART and captioner equipment, streaming platforms, training, do/don'ts, expletives, dictionaries and prep as well as job expectations in the spirit of the hit show "The Office."

### The Art of Happiness and Joy

**Presenter: Dr. Abran Rodriguez**

**1.5 CE hours**

Dr. Abran Rodriguez will discuss the science of happiness and joy, and will offer strategies and solutions for nurturing personal happiness and joy in 2022. Additionally, Dr. Rodriguez will discuss the process of setting personal boundaries, habit-forming systems, time management techniques, and environmental structures for mental health success. He will review the common pitfalls for not achieving personal goals and will offer strategies to achieve interpersonal success.

3:30 p.m. to 4:00 p.m.

### Break with Exhibitors

4:00 p.m. to 5:00 p.m.

### Reporting Judy Justice

**Presenter: Whitney Kumar**

**1.0 CE hour**

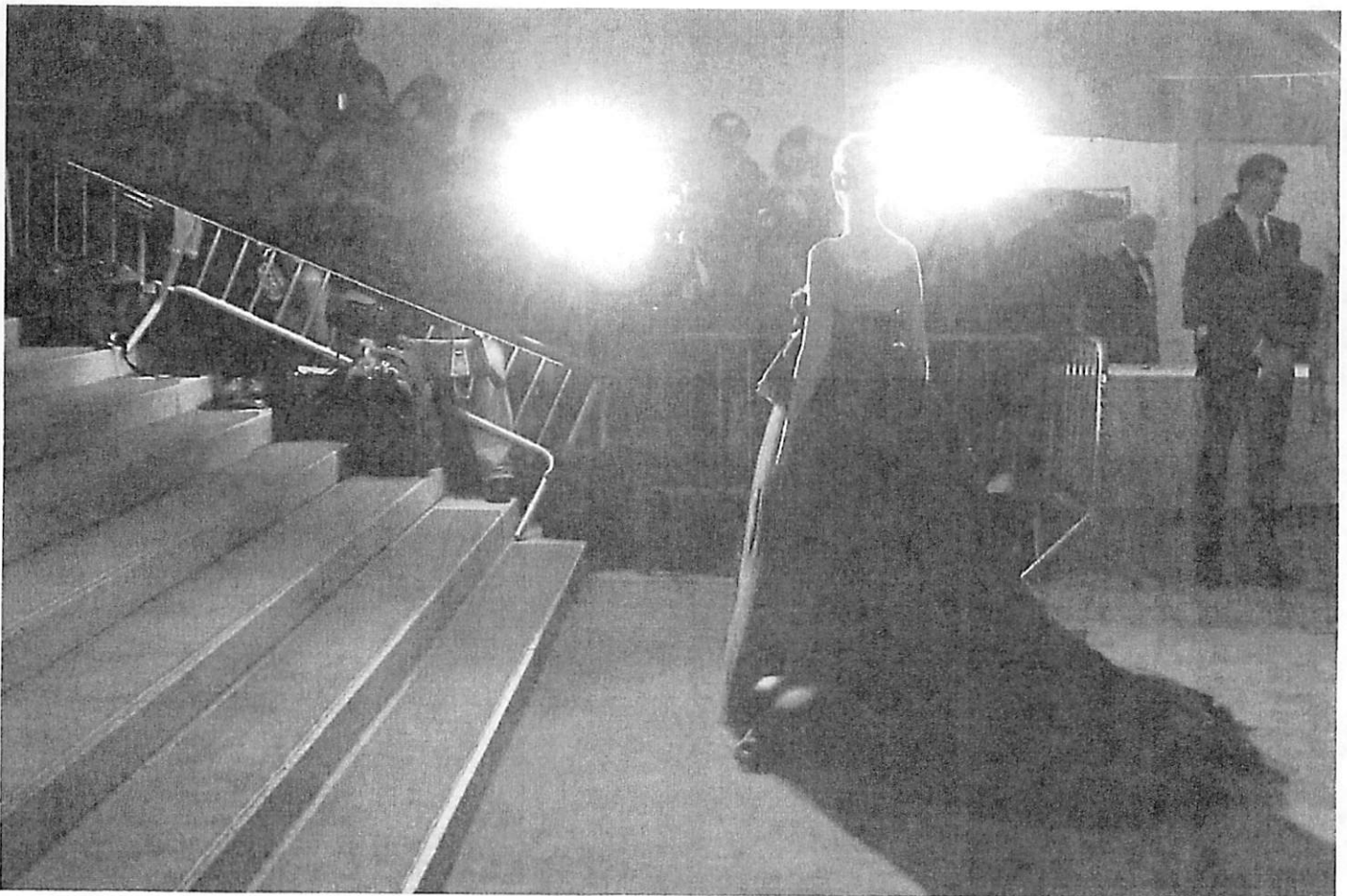
Hollywood and the court reporting world collide! Everyone's favorite daytime judge, Judge Judy, made sure to have a certified stenographer at her side for her new show Judy Justice. The perfect reporter for the job was Whitney Kumar. Come learn about her unique experience and things she's learned along the way.

# 2022 TCRA ANNUAL CONVENTION AGENDA

## *Red Carpet Gala*

*7:00pm to 10:00pm*

**DRESS TO IMPRESS OR DRESS IN WHATEVER  
MAKES YOU FEEL YOUR BEST!**



**APPETIZERS**

**CASH BAR**

**DJ & DANCING**

**AND OF COURSE, A 360 PHOTO BOOTH!**

***MORE DETAILS COMING SOON***



# STUDENT INFORMATION

## FRIDAY STUDENT SESSIONS

*\*Students who have requested sponsorship to attend convention are required to attend student sessions. If you are unable to attend these sessions, then you will need to pay your full registration fee yourself without sponsorship.*

**12:15 p.m. to 1:15 p.m. - Cover Your Bases**

**Presenters: Mark Kislingbury, Esther Van Blarcom, Breck Record, Candice Andino, Susan Lilly, Monica Lancaster, Ruthye Cox and Lorrie Schnoor**

Join us to hear from a variety of experts on the following topics: speed building, posture and stretches, technology, work/life balance, and depo issues. Choose the topics most interesting to you and create your own adventure!

**3:30 p.m. to 5:00 p.m. - Online Skills Test - Soup to Nuts!**

**Presenter: Marybeth Everhart, Realtime Coach**

You know that Texas CSR skills tests are taken online, but what exactly does that mean and how does it affect you, if at all? No doubt, you have lots of questions, so let's try to answer them. In this seminar, Marybeth Everhart will review the entire online testing process, from registration to completion—soup to nuts, you might say. What equipment will you need? Where can you test? When and how frequently can you test? Who is ProctorU and how are they involved? For answers to those questions and more, this is the one session that brings it all together for you!

**6:00 p.m. to 8:00 p.m. - Career Day**

Come dressed to impress as you network with court reporting firms and judges from across Texas! Here's your chance to learn more about what your future holds as a court reporter and get your name out there!

## STUDENT SPONSORSHIP CRITERIA

Fill out the request form completely and submit no later than July 1, 2022. Form and guidelines for how sponsorships are awarded [here](#). Form can also be downloaded from the Convention page of the TCRA website: [www.tcra-online.com](http://www.tcra-online.com)

**Students will be notified via email if they have been sponsored no later than July 15, 2022. If you are sponsored and unable to attend, it is your responsibility to contact TCRA immediately. This allows us to open up the spot to another deserving student. By being a no-show, you prevent another student from attending, and you may be required to reimburse the donated portion of your registration fee. *If attending as a sponsored student, you will be emailed in August to sign up for volunteer times.***

## 2022 TCRA Annual Convention Student Sponsorship Guidelines

1. Be reporting through use of shorthand machine method;
2. Be currently enrolled and in actual attendance in a court reporting school or an online program;
3. Priority will be given to TCRA student members for sponsorship. Sponsorships will be awarded in order that the student's portion of payment is received. Non-member student requests will be filled after all student members have been covered;
4. Students requesting sponsorship must fulfill a 2-hour volunteer time-slot (*volunteer sign-ups will be sent out in August*);
4. Students requesting sponsorship must pay 50% of their \$350 registration fee, the student's portion being \$175;
5. Sponsored students will be required to attend the full convention from September 8-10, 2022. **Student sessions are mandatory. Sponsorships are not available for one-day only attendance;**
6. All students will be provided a punch card that is required to be turned in at the end of the convention. Students must attend at least 10.0 hours of courses and submit their punch card as attendance proof at the close of Convention in order to receive their complimentary membership;
7. Failure by any student to account for their time at convention during the sessions will constitute ineligibility to apply for financial assistance for any TCRA Convention for two years;
8. TCRA does not cover or orchestrate any hotel or travel arrangements. You are entirely responsible for those plans and costs yourself;
9. Payment will be run through the method you provide upon receiving a matching sponsorship.

If you are not able to meet above requirements, we still encourage you to register/pay on your own and attend the event!

## SPONSOR A STUDENT TO ATTEND

Donating half (\$175) of the student registration fee (\$350) will help a court reporting student to attend Convention. Students who request sponsorship are required to pay the remaining \$175. You can add a Student Sponsorship to your registration form.

Student Convention Attendees who complete 10.0 CE hours earn a complimentary TCRA Student Membership through 12/31/2023.

## Student Scholarship Fund Silent Auction

The TCRA Student Committee is asking all reporters and firms to consider donating an item to be auctioned. In order to be in the auction, items must be onsite no later than Thursday, September 8th. Please email TCRA HQ at [TCRAHQ@EMBARQMAIL.COM](mailto:TCRAHQ@EMBARQMAIL.COM) with the name of the item, description, a photo to include on social media and retail value.

*Your continued support of students helps ensure the protection of our profession in the future. Thank you!*

# CONVENTION LOCATION

## Marriott Rivercenter

101 Bowie St, San Antonio, TX 78205

### RESERVATIONS

[Click here to reserve your room at the group rate.](#)

\$189/night + taxes and fees

**The cut-off date for room reservations is August 16th  
or earlier if the room block sells out.**

*Act early to ensure room and rate availability.*

### PARKING

Self-parking for those who book within our group block is \$20/day based on space available.  
Valet is also available, prices subject to change.

[Click here for things to do on The Riverwalk!](#)



# Training / Seminar Approval Form

Department Name: Tax Office

Seminar Name: 88th Annual Tax Assessor Collectors Association of Texas Conference

Purpose: Training, continuing education

Place: Amarillo

Date: June 11 through June 16, 2022

**Who Will Be Attending:**

Scott Porter

Samantha Damron

Christy Williams

**This Training/ Seminar is necessary for the following reasons:**

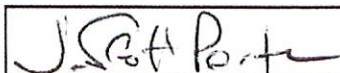
- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance      | <input type="checkbox"/> Required certification  |

**Attach Registration Form and Complete the following information:**

Amount of registration \$150 each/\$450 total Date registration is due June 11, 2022

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

MAY 23 2022

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

Please make checks payable to:

Texas Association Of Counties

P.O. Box 2711

San Antonio, TX 78299

(800) 456-5974



## Meeting Confirmation / Invoice

**Hon. Scott Porter**

Johnson County, Tax Assessor-Collector

PO Box 75

Cleburne TX 76033-0075

Member ID: 205793

Invoice Ref: 327112

**MEETING NAME:** 88th Annual Tax Assessor-Collectors Association Conference

**MEETING DATE:** Saturday, June 11, 2022 through Thursday, June 16, 2022

**MEETING LOCATION:** Amarillo Civic Center

401 S Buchanan St

Amarillo, TX 79101

**CONTACT US:**

### YOU ARE REGISTERED FOR THE FOLLOWING:

<i>Function(s)</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
Full Conference Registration	1	\$250.00	\$250.00
		<b>Total:</b>	<b>\$250.00</b>

Payment: \$0.00

**Balance: \$250.00**

### PLEASE REMIT WITH PAYMENT

Please make checks payable to: Texas Association Of Counties

**Invoice Ref: 327112**

**Balance: \$250.00**

Bill To ID: 205793

Hon. Scott Porter

Johnson County, Tax Assessor-Collector

PO Box 75

Cleburne TX 76033-0075

Amount Enclosed: \_\_\_\_\_

Texas Association Of Counties

P.O. Box 2711

San Antonio, TX 78299

(800) 456-5974

002500010205793603271121TJ0HN

Please make checks payable to:

# Texas Association Of Counties

P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974



## Meeting Confirmation / Invoice

**Ms. Christy Marie Williams**  
Johnson County, Tax Office Staff  
1507 Cindy Ln  
Cleburne TX 76033-6554

Member ID: 257267  
Invoice Ref: 327110

**MEETING NAME:** 88th Annual Tax Assessor-Collectors Association Conference  
**MEETING DATE:** Saturday, June 11, 2022 through Thursday, June 16, 2022  
**MEETING LOCATION:** Amarillo Civic Center  
401 S Buchanan St  
Amarillo, TX 79101

**CONTACT US:**

**YOU ARE REGISTERED FOR THE FOLLOWING:**

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Full Conference Registration	1	\$250.00	\$250.00
		<b>Total:</b>	<b>\$250.00</b>

Payment: \$0.00  
**Balance: \$250.00**

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**Invoice Ref: 327110**  
Bill To ID: 257267

**Balance: \$250.00**

Ms. Christy Marie Williams  
Johnson County, Tax Office Staff  
1507 Cindy Ln  
Cleburne TX 76033-6554

Amount Enclosed: \_\_\_\_\_

Texas Association Of Counties  
P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974

002500010257267503271105TJOHN

Please make checks payable to:

Texas Association Of Counties

P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974



## Meeting Confirmation / Invoice

**Ms. Samantha Damron**

Johnson County, Property Manager  
PO Box 75  
Cleburne TX 76033-0075

Member ID: 250447

Invoice Ref: 327109

**MEETING NAME:** 88th Annual Tax Assessor-Collectors Association Conference

**MEETING DATE:** Saturday, June 11, 2022 through Thursday, June 16, 2022

**MEETING LOCATION:** Amarillo Civic Center  
401 S Buchanan St  
Amarillo, TX 79101

**CONTACT US:**

**YOU ARE REGISTERED FOR THE FOLLOWING:**

Function(s)	Quantity	Rate	Amount
Full Conference Registration	1	\$250.00	\$250.00
		<b>Total:</b>	<b>\$250.00</b>

Payment: \$0.00

**Balance: \$250.00**

### PLEASE REMIT WITH PAYMENT

Please make checks payable to: Texas Association Of Counties

**Invoice Ref: 327109**

**Balance: \$250.00**

Bill To ID: 250447

Ms. Samantha Damron  
Johnson County, Property Manager  
PO Box 75  
Cleburne TX 76033-0075

Amount Enclosed: \_\_\_\_\_

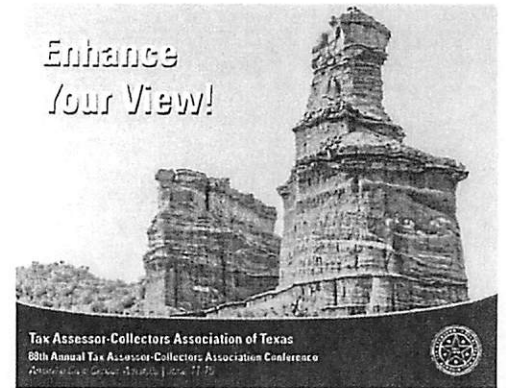
Texas Association Of Counties  
P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974

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# 88th Annual Tax Assessor-Collectors Association of Texas Conference

June 11 - 16, 2022

Amarillo Civic Center  
401 S. Buchanan St.  
Amarillo, TX 79101



**Registration**  
(<https://imis.county.org/imis/Event.aspx?EventKey=22ataca>)

For more information, contact [Amy Lawson \(mailto:amyl@county.org\)](mailto:amyl@county.org) or [Megan West \(mailto:meganw@county.org\)](mailto:meganw@county.org) at (800) 456-5974.

## Saturday, June 11

3-6 p.m. **Board Meeting - Grand Plaza**

## Sunday, June 12

9 a.m.-noon **New Tax Assessor-Collector Orientation - Regency Room B**  
*Speakers: Hon. Randy Riggs, TACA President and Tax Assessor-Collector, McLennan County*  
*Hon. Bruce Stidham, TACA President-Elect and Tax Assessor-Collector, Grayson County*  
*Moderator: Hon. Donna Willis, TACA Vice President-Internal and Tax Assessor-Collector, Lynn County*

This session is required for all new tax assessors in the first 90 days of taking office. It provides information on the basic operations of a county tax office, where additional resources can be obtained, and on the rules and regulations that are state-mandated. Tax Assessor-Collectors are considered new if still in their first term of office.

Noon-1 p.m. **Program Committee - Regency Room A**

1-5 p.m. **Registration Desk Open - South Exhibit Hall Foyer**

1-5 p.m. **Welcome Desk Open - South Exhibit Hall Foyer**

1-5 p.m. **TACA Store Open - South Exhibit Hall Foyer**

1-5 p.m. **Advanced Program: Leadership\*** - Regency Room B  
*Speakers: Dr. Lance Kieth, Ed.D, Department Head and Professor of Agricultural Education, West Texas A&M University*  
*Dr. Landry Lockett, Instructor of Agricultural Sciences, West Texas A&M University*  
*Moderator: Ms. Amy Crowson, Accounting Manager, Montgomery County*

Leaders guide others by example, inspire enthusiasm and develop employees through their words and actions. Learn what it takes to be a leader in your office and community and how different types of traits can make your office a place where employees and customers feel confident.

*\*Additional registration fee required*

4-6 p.m. **Site Committee**

5-6 p.m. **Devotional Service - Regency Room A**

**Monday, June 13**

7:30 a.m.-5 p.m. **Registration Desk Open - South Exhibit Hall Foyer**

7:30 a.m.-5 p.m. **TACA Store Open - South Exhibit Hall Foyer**

7:30-8:30 a.m. **Committee Meetings**  
**By-Laws - Regency Room A**  
**Security - Regency Room B**  
**Awards - North Exhibit Hall**  
**Elections - North Exhibit Hall**

8-9 a.m. **Continental Breakfast - South Exhibit Hall Foyer**



9-9:15 a.m.

**Welcome & Greetings - North Exhibit Hall A**

*Greetings by Hon. Randy Riggs, TACA President and Tax Assessor-Collector, McLennan County*

*Presentation of Colors by Randall County Sheriff's Office*

*Pledge of Allegiance to the U.S. Flag and Pledge to the Texas Flag by Hon. Bruce Stidham, TACA President-Elect and Tax Assessor-Collector, Grayson County*

*Singing of the National Anthem by Hon. Michelle French, TACA Past President and Tax Assessor-Collector, Denton County*

*Invocation by Hon. Mike Dowd, Tax Assessor-Collector, Navarro County*

9:15-11:15 a.m.

**Getting More of the Behavior You Expect - North Exhibit Hall A**

*Speaker: Mr. Jim Bearden, Bearden Resource Group*

*Moderator: Hon. Allison Nathan Getz, Tax Assessor-Collector, Jefferson County*

During this session, you will define three characteristics so you can get more of the behavior you expect. Mr. Bearden will describe three specific steps you can take, and to facilitate retention, adaptation and implementation of the material covered, a series of free follow-up pieces will be available for those interested in receiving them.

11:15 a.m.-12:30 p.m.

**Memorial and Education Recognition Lunch - Grand Plaza**

12:30 p.m.

**Exhibit Hall Ribbon-Cutting - South Exhibit Hall**

12:30-4 p.m.

**Exhibit Hall Open - South Exhibit Hall**

12:30-1 p.m.

**Exhibit Hall Break - South Exhibit Hall**

1-1:50 p.m.

## **Breakout Sessions**

### **Funds Adjustments - Regency Room B**

*Speaker: Hon. Becky Robles, Tax Assessor-Collector, Tom Green County*

*Moderator: Ms. Sandy Cline, Property Tax Supervisor, Collin County*

During this session, we will discuss why fund adjustments happen and how to create a ticket with the help desk. We will then look at funds adjustment documentation sent from TxDMV and how to post it to ledgers.

### **Truth-N-Taxation Refresher - Part 1 - North Exhibit Hall A**

*Speaker: Ms. Connie Rose, Director of Education, McCreary, Veselka, Bragg & Allen, P.C.*

*Moderator: Hon. Karen Lane, Tax Assessor-Collector, Madison County*

This session will serve as a summary of the truth-in-taxation process and will facilitate a refresher on Truth-N-Taxation and discuss the ETR and RTR worksheets, the best place to get data and how to work with your entities to be successful.

### **Title Fraud Training\* - Part 1 - Regency Room A**

*Speakers: Mr. Charlie Escobedo, Manager, Texas Department of Motor Vehicles*

*Moderator: Mr. Jason Ortiz, Quality Assurance Coordinator, Dallas County*

This session will provide instructions for detecting vehicle fraud, including title, odometer and tax fraud. This is a TACA-approved course for certification. Preregistration required.

*\*Preregistration required*

1:50-2:30 p.m.

### **Exhibit Hall Break - South Exhibit Hall**

2:30-3:20 p.m.

**Breakout Sessions Secretary of State Update - Regency Room B**  
*Moderator: Hon. Donna Willis, Tax Assessor-Collector, Lynn County*

This session will provide an update from the Texas Secretary of State's Office regarding voter registration updates and how and when you can use Chapter 19 funds.

**Truth-N-Taxation Refresher - Part 2 - North Exhibit Hall A**

*Moderator: Hon. Karen Lane, Tax Assessor-Collector, Madison County*

*Speaker: Ms. Connie Rose, Director of Education, McCreary, Veselka, Bragg & Allen, P.C.*

This session will serve as a summary of the truth-in-taxation process and will facilitate a refresher on Truth-N-Taxation and discuss the ETR and RTR worksheets, the best place to get data and how to work with your entities to be successful.

**Title Fraud Training\* - Part 2 - Regency Room A**

*Speakers: Mr. Charlie Escobedo, Manager, Texas Department of Motor Vehicles*

*Moderator: Ms. Amanda Andrews, Quality Assurance Coordinator, Dallas County*

This session will provide instructions for detecting vehicle fraud, including title, odometer and tax fraud. This is a TACA-approved course for certification. Preregistration required.

*\*Preregistration required*

3:20-3:45 p.m.

**Exhibit Hall Break - South Exhibit Hall**

3:45-5 p.m.

**Fraudulent Forgeries Findings From Fiends - North Exhibit Hall A**

*Speakers: Hon. Tammy McRae, Tax Assessor-Collector, Montgomery County*

*Hon. Wendy Burgess, Tax Assessor-Collector, Tarrant County*

*Moderator: Hon. Crystal Cedillo, Tax Assessor-Collector, Gonzales County*

Remember when you were young and getting mail was a thrill? Now as a tax assessor-collector, not receiving mail is more like a scary movie? Learn how identity theft happens through mail fraud.

5:15-6 p.m.

**Legislative Committee - North Exhibit Hall A**

**Tuesday, June 14**

7:30-8:30 a.m.

**Continental Breakfast - South Exhibit Hall**

7:30 a.m.-3:30 p.m.

**Exhibit Hall Open - South Exhibit Hall**

7:30 a.m.-5 p.m.                    **Registration Desk - South Exhibit Hall Foyer**

7:30 a.m.-5 p.m.                    **TACA Store Open - South Exhibit Hall Foyer**

7:30-8 a.m.                         **Committee Meetings**  
Education - *Regency Room A*

8-9 a.m.                             **TxDMV Update - North Exhibit Hall A**  
*Speakers: Mr. Charles Bacarisse, Chair, Texas Department of Motor Vehicles*  
*Mr. Daniel Avitia, Interim Executive Director, Texas Department of Motor Vehicles*  
*Moderator: Hon. Michelle French, Tax Assessor-Collector, Denton County*

This session will provide an overview of Texas Department of Motor Vehicle operations affecting tax assessor-collector offices and the programs and transactions processed by counties on behalf of the department.

Speakers will provide updates on current department activities, legislative implementation, and motor vehicle program changes over the past year.

9-9:30 a.m.                         **Exhibit Hall Break - South Exhibit Hall**

9:30-10:15 a.m.                    **Roundtables**  
**County Population Under 40,000: TxDMV - North Exhibit Hall A**  
**County Population Between 40,000-200,000: Property Tax - Regency Room A**  
**County Population Over 200,000: State Agencies - Regency Room B**

Share your knowledge, questions and suggestions during these roundtable discussions. Learn how other counties your size handle unique situations and share how your office works.

10:20-11:05 a.m.                    **Roundtables**  
**County Population Under 40,000: State Agencies - North Exhibit Hall A**  
**County Population Between 40,000-200,000: TxDMV - Regency Room A**  
**County Population Over 200,000: Property Tax - Regency Room B**

11:10-11:55 a.m.                    **Roundtables**  
**County Population Under 40,000: Property Tax - North Exhibit Hall A**  
**County Population Between 40,000-200,000: State Agencies - Regency Room A**  
**County Population Over 200,000: TxDMV - Regency Room B**

Noon-1 p.m.                         **Sponsor Appreciation Lunch - Grand Plaza**

1-1:45 p.m. **Exhibit Hall Break - South Exhibit Hall**

1:45-2:45 p.m. **Establishing a Media Relationship - North Exhibit Hall A**  
*Speaker: Mr. Greg Kerr, Evening Anchor, KFDA Amarillo*  
*Moderator: Hon. Randy Riggs, Tax Assessor-Collector, McLennan County*

Having a strong relationship with your local media outlet is as helpful as any other relationship you have within your county. Getting the word out early about an office closure or changes helps your customers know what to expect when they come in or try to contact you. This session will explain how to establish a relationship with the media and the benefits this relationship can have.

2:45-3:15 p.m. **Exhibit Hall Break - South Exhibit Hall**

3:15-4:15 p.m. **Update From the Texas Comptroller's Office - North Exhibit Hall A**  
*Speaker: Ms. Taliea Pocaigue, Program Specialist V, Texas Comptroller of Public Accounts*  
*Moderator: Hon. Jenifer O'Kane, Tax Assessor-Collector, Hays County*

During this session, attendees will learn about recent and upcoming changes on the motor vehicle sales tax and about updates that affect tax assessor-collectors. We'll also hear answers to some of the most frequent questions asked of the Texas Comptroller's Office.

4:15-5 p.m. **TxDMV Liaison Committee - North Exhibit Hall A**

7:30-10 p.m. **Bingo! - Grand Plaza**

### **Wednesday, June 15**

7:30-8:30 a.m. **Past Presidents' Breakfast - Grand Plaza**

8-9 a.m. **Continental Breakfast - South Exhibit Hall**

8-11 a.m. **Exhibit Hall Open - South Exhibit Hall**

8 a.m.-noon **TACA Store Open - South Exhibit Hall Foyer**

8 a.m.-5 p.m. **Registration Open - South Exhibit Hall Foyer**

9-10 a.m.

**Deputy Session: Emergency Preparedness - North Exhibit Hall A**

*Speaker: Mr. Isaac Garcia, Risk Control Consultant, Texas Association of Counties*

*Moderator: Ms. Cydney Norton, Chief Deputy, Randall County*

We've all know that if you don't like the weather in Texas, wait 10 minutes and it will change. There are various perils that counties face throughout the year, such as fires, wind, hail, thunderstorms, snow and hurricanes. In this session, you will hear about reducing the risk of disaster striking your office and discuss best practices for before, during and after an emergency that can mitigate short- and long-term effects to your office.

9-10:30 a.m.

**TACA Business Meeting - Regency Room B**

The TACA Business Meeting is for tax assessor-collectors. Deputies and staff members should attend the deputy sessions in the HG Ballroom AB for additional continuing education.

10-11 a.m.

**Exhibit Hall Break - South Exhibit Hall**

10:30 a.m.-noon

**Deputy Session: Active Shooter - North Exhibit Hall A**

*Speaker: Hon. Christopher Forbis, Sheriff, Randall County*

*Moderator: Ms. Cydney Norton, Chief Deputy, Randall County*

What would you do if someone walked into your office pointing a gun? The civilian-response-to-active-shooter-events (CRASE) course is designed and built on the "avoid, deny, defend" strategy developed by the ALERRT Center at Texas State University. This training provides strategies, guidance and a proven plan for surviving an active shooter event.

11 a.m.-noon

**TACA Business Meeting (continued) - Regency Room B**

Noon-1:30 p.m.

**Installation of Officers and Award Presentations Lunch - Grand Plaza**

1:30-2 p.m.

**Building a Team Relationship With Your Region - Grand Plaza**

This session will focus on building relations within the regions of TACA. Each region will meet and discuss concerns they are facing and generate ideas to help solve problems.

2-2:45 p.m.

**Breakout Sessions**

**Records Retention - Regency Room B**

*Speaker: Ms. Kim Roe, Chief Deputy, Montgomery County*

*Moderator: Hon. Kim Rinn, Tax Assessor-Collector, Austin County*

What qualifies as a record? Who decides how long to keep a record? During this session, learn how to reference the retention schedules and how to do inventory audit. We will also discuss when and how to do dispositions.

**Filling Up Your Deputy Dance Card - North Exhibit Hall A**

*Speaker: Hon. Bruce Elfant, Tax Assessor-Collector, Travis County*

*Moderator: Hon. Dawn Vieth, Tax Assessor-Collector, Archer County*

2:45-3 p.m.

**Exhibit Hall Break - South Exhibit Hall**

3-3:45 p.m.

**Let's Talk About It! Communication 101 - North Exhibit Hall A**

*Speakers: Hon. John R. Ames, Tax Assessor-Collector, Dallas County*

*Ms. Peggy McCormick, Chief Deputy, Dallas County*

*Moderator: Hon. Leslie Burks, Tax Assessor-Collector, Polk County*

Have you ever read something and thought: "That can't be right. Why would they say that?" Or have you said: "That's not what I said. I said ...." Using one word over another can change a whole message you are trying to get out. Learn how to send a clear message to employees and customers so your message is understood.

3:45-4:30 p.m.

**Building Relationships With Your Local TADA and TIADA Members - North Exhibit Hall A**

*Speakers: Mr. Jeffrey Lee Martin, Executive Director, Texas Independent Automobile Dealers Association*

*Mr. Rob Braziel, Chief Executive Officer, Legislative Affairs, Texas Automobile Dealers Association*

*Moderator: Hon. Randy Riggs, Tax Assessor-Collector, McLennan County*

The Texas Automobile Dealers Association and Texas Independent Automobile Dealers Association members cover the state. Discover how active communication with your local members can improve everyone's customer relations.

5:30 p.m.

**Buses depart Amarillo Civic Center for off-site event at Palo Duro Canyon and TEXAS Outdoor Musical (Dinner provided)**

8:15 p.m.

**TEXAS Outdoor Musical begins**

10:45 p.m. **Buses return to Amarillo Civic Center**

**Thursday, June 16**

7:30-8:45 a.m. **New Board Meeting & Breakfast - Grand Plaza**

8-9 a.m. **Continental Breakfast - South Exhibit Hall Foyer**

8 a.m.-12:30 p.m. **Registration Desk Open - South Exhibit Hall Foyer**

9-10 a.m. **Legislative Update - North Exhibit Hall A**  
*Moderator: Mr. Ronnie Keister, Tax Assessor-Collector, Lubbock County*

This moderated panel discussion will focus on laws from the last legislative session that have been implemented and on how TAC can continue to work with the Legislature in the future.

10-10:15 a.m. **Break - South Exhibit Hall Foyer**

10:15 a.m.-12:15 p.m. **Breakout Sessions**

**Ethics for County Tax Assessor-Collectors - North Exhibit Hall A**  
*Speaker: Mr. Jim Lambeth, Partner, Linebarger Goggan Blair & Sampson, LLP*  
*Moderator: Hon. Tammy McRae, Tax Assessor-Collector, Montgomery County*

County tax assessor-collectors, deputies and their staff members must continuously work to promote an ethical environment in the county tax office to avoid negative perceptions. This course defines ethics and reviews basic terms, ethical conduct and the consequences of unethical behavior. This is a TACA-approved course for certification.

**Special Inventory Taxation - Regency Room B**  
*Speaker: Mr. James Guest, Attorney, Linebarger Goggan Blair & Sampson, LLP*  
*Moderator: Hon. Ida Turner, Tax Assessor-Collector, Refugio County*

Join us as we discuss the special vehicle inventory tax and how the funds should be accounted for within the tax office. Additionally, details on how penalties and fines can be assessed and collected will be explained to maximize dealer compliance with deadlines and filings. This is a TACA-approved course for certification.

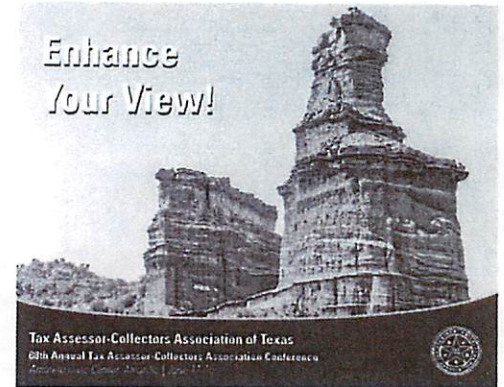
12:15 p.m. **Adjourn**



# 88th Annual Tax Assessor-Collectors Association of Texas Conference

June 11 - 16, 2022

Amarillo Civic Center  
401 S. Buchanan St.  
Amarillo, TX 79101



**Registration**  
(<https://imis.county.org/imis/Event.aspx?EventKey=22ataca>)

For more information, contact [Amy Lawson \(mailto:amy@county.org\)](mailto:amy@county.org) or [Megan West \(mailto:meganw@county.org\)](mailto:meganw@county.org) at (800) 456-5974.

## Embassy Suites Amarillo Downtown

550 S. Buchanan St.  
Amarillo, TX 79101  
(806) 803-5500

Single/Double: \$159/night

THIS HOTEL IS FULL

— Scott

## The Barfield (Downtown)

600 S. Polk St.  
Amarillo, TX 79101  
(806) 414-2200

Single/Double: \$169/night

THIS HOTEL IS FULL

## Courtyard Marriott Downtown

724 S. Polk St.  
Amarillo, TX 79101  
(806) 553-4500

Single: \$139/night; Double: \$159/night

THIS HOTEL IS FULL

## Four Points by Sheraton Amarillo Central

1911 I-40 East  
Amarillo, TX 79102  
(806) 242-6777

Single/Doubles: \$139/night

Book at Four Points (<https://www.marriott.com/events/start.mi?id=1644872817837&key=GRP>)

— Christy  
Sawatha

# Training / Seminar Approval Form

Department Name: Johnson County Sheriff's Office

Seminar Name: Basic County Corrections Physical Skills TtT (Train the Trainer)

Purpose: Jailer Defensive Tactics Insutructor Course

Place: TEEX-ILEPSE-RELLIS Campus, 1500 4th Street, Bryan, Texas

Date: August 22 - 25, 2022

**Who Will Be Attending:**

Vance Johnson

Bret Dossey

Eric Bejaran

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> Required continuing education       | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification  |

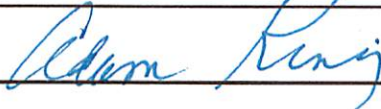
**Attach Registration Form and Complete the following information:**

Amount of registration \$350 EACH (\$1,050 Total) Date registration is due June 16, 2022

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

MAY 23 2022

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

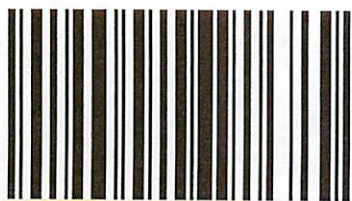


Language: English ▼

## Confirmation

TEEX continually looks for ways to improve its customer's experiences. We would like to know your recent experience of the TEEX registration process.

This survey will take two minutes of your time and could lead to better experiences for you in the future.



Vance Johnson (TEEXID: 1987248)

Date: 05/16/2022

Trace Number: TC1652709340702

### Participant Information

#### Action Required:

**You are not enrolled in the class until TEEX has received your PO within 48 hours of registration and it has been approved by TEEX. All PO's must be submitted within 48 hours of registration and must contain the following information:**

- Agency or company name
- Billing address
- Contact name and phone number
- Description of goods and/or services or class name, date, and location
- Amount of charges
- Authorized signature
- Tax Payer ID, EIN or FEIN

**You will be notified once you are confirmed in the class.**

Class Name / Class ID: Basic County Corrections Physical Skills Trt / LS-LET307-47  
August 22 - 25, 2022 / Class Start Time: 8:00 AM CST (Class Fee = \$350.00)  
TEEX-ILEPSE-RELLIS Campus  
1500 4th Street  
Bryan, Texas 77807

TEEX ID:	1987248 / Vance Johnson	
	PO=05162022, Receipt #: N1652709340922	\$0.00
<b>Total Payment:</b>		\$0.00
<b>Balance Due:</b>		\$350.00

If you have questions regarding this registration, please call (979) 845-6677 or email [ILEPSE@teex.tamu.edu](mailto:ILEPSE@teex.tamu.edu).

In the event TEEX cancels a class, all participants will be notified.

[Participant Policies](https://teex.org/Pages/policies/policies-required.aspx), <https://teex.org/Pages/policies/policies-required.aspx>, including, but not limited to, Transfer, Cancellation, and Release of Liability.



Language: English ▼

# Confirmation

Date: 05/16/2022  
Trace Number: TC1652701761319

## Participant Information

### Action Required:

You are not enrolled in the class until TEEEX has received your PO within 48 hours of registration and it has been approved by TEEEX. All PO's must be submitted within 48 hours of registration and must contain the following information:

- Agency or company name
- Billing address
- Contact name and phone number
- Description of goods and/or services or class name, date, and location
- Amount of charges
- Authorized signature
- Tax Payer ID, EIN or FEIN

You will be notified once you are confirmed in the class.

Class Name / Class ID: Basic County Corrections Physical Skills TIT / LS-LET307-47  
August 22 - 25, 2022 / Class Start Time: 8:00 AM CST (Class Fee = \$350.00)  
TEEX-ILEPSE-RELLIS Campus  
1500 4th Street  
Bryan, Texas 77807

TEEX ID:	1935672 / Bret Dossey	
	PO=05162022, Receipt #: N1652701761681	\$0.00
	<b>Total Payment:</b>	\$0.00
	<b>Balance Due:</b>	\$350.00

If you have questions regarding this registration, please call (979) 845-6677 or email [ILEPSE@teex.tamu.edu](mailto:ILEPSE@teex.tamu.edu).

In the event TEEEX cancels a class, all participants will be notified.



## Confirmation

ILEPSE@teex.tamu.edu

TEEX continually looks for ways to improve its customer's experiences. We would like to know your recent experience of the TEEX registration process.

This survey will take two minutes of your time and could lead to better experiences for you in the future.



Eric Bejaran (TEEXID: 1971691)

Date: 05/16/2022

Trace Number: TC1652703068140

### Participant Information

#### Action Required:

**You are not enrolled in the class until TEEX has received your PO within 48 hours of registration and it has been approved by TEEX. All PO's must be submitted within 48 hours of registration and must contain the following information:**

- Agency or company name
- Billing address
- Contact name and phone number
- Description of goods and/or services or class name, date, and location
- Amount of charges
- Authorized signature
- Tax Payer ID, EIN or FEIN

**You will be notified once you are confirmed in the class.**

Class Name / Class ID: Basic County Corrections Physical Skills TtT / LS-LET307-47

August 22 - 25, 2022 / Class Start Time: 8:00 AM CST (Class Fee = \$350.00)

TEEX-ILEPSE-RELLIS Campus

1500 4th Street

Bryan, Texas 77807

TEEX ID:	1971691 / Eric Bejaran	
	PO=05162022, Receipt #: N1652703068339	\$0.00
<b>Total Payment:</b>		\$0.00
<b>Balance Due:</b>		\$350.00

If you have questions regarding this registration, please call (979) 845-6677 or email [ILEPSE@teex.tamu.edu](mailto:ILEPSE@teex.tamu.edu).

In the event TEEX cancels a class, all participants will be notified.

Participant Policies (<https://teex.org/Pages/policies/policies-required.aspx>) including, but not limited to, Transfer, Cancellation, and Release of Liability.

Business and Cyber Solutions    Fire & Emergency Services    Infrastructure & Safety

Law Enforcement & Protective Services    Homeland Security     Login



(<https://teex.org/>)

TRAINING ▾    EVENTS ▾    SERVICES ▾    STUDENT RESOURCES ▾

ABOUT US ▾    CONTACT US ▾    ESPAÑOL ▾


# Basic County Corrections Physical Skills TtT


LET307 - 32.00 Hours

## Schedule

Show  entries

Search:

	Dates	Location	Class
 Details	08/22/22 - 08/25/22	Bryan, TX	LS LET307 47

Address	Instr	Start
TEEX-ILEPSE-RELLIS Campus 1500 4th Street Bryan, TX 77807  <a href="https://www.google.com/maps/search/1500%204th%20Street%20Bryan,%20TX%2077807/">Map It (https://www.google.com/maps/search/1500 4th Street Bryan, TX 77807 )</a>	Justin	08:00

Showing 1 to 1 of 1 entries

Previous  Next

This schedule is subject to change without notice. If you have not received confirmation of the class prior to the class start, please contact the division at (800) 423-8433 or [ilepse@teex.tamu.edu](mailto:ilepse@teex.tamu.edu) ([mailto:ilepse@teex.tamu.edu?subject=Regarding: Basic County Corrections Physical Skills TtT](mailto:ilepse@teex.tamu.edu?subject=Regarding:Basic%20County%20Corrections%20Physical%20Skills%20TtT)) to get the latest schedule.

## Course Description

## Contact Information



Having the knowledge and skills to train correctional officers within an agency can save funds and benefit the correctional facility as a whole. This course will equip participants with the necessary training to conduct the physical skills portion of the TEEEX Basic County Corrections blended learning course. This train-the-trainer course provides the participant with instructional materials and techniques used in the delivery of the 24-hour physical skills portion of the [Basic County Corrections Physical Skills](https://teex.org/Pages/Class.aspx?course=LET306&courseTitle=Basic%20County%20Corrections%20Physical%20Skills) (<https://teex.org/Pages/Class.aspx?course=LET306&courseTitle=Basic County Corrections Physical Skills>) course.

## Prerequisites

- [Basic Instructor Development](https://teex.org/Pages/Class.aspx?course=LET565&courseTitle=Basic%20Instructor%20Development) (<https://teex.org/Pages/Class.aspx?course=LET565&courseTitle=Basic Instructor Development>) (TCOLE #1014 or equivalent)

Please fax documents to (877) 289-9715 or send an email to [ilepse@teex.tamu.edu](mailto:ilepse@teex.tamu.edu) (<mailto:ilepse@teex.tamu.edu>) two weeks prior to class start date.

## Course Completion Requirements

Physical participation is required, participant must be in good physical condition and able to complete the following:

- Handcuffing techniques
- Defensive counter strikes
- Joint locks
- Grounding techniques

## Equipment

- Participant should wear appropriate gym attire and a duty belt
- Participant must bring two sets of handcuffs in good working condition and handcuff keys

## Attendance Requirements

Class attendance is an essential part of the education process, and participants in TEEEX courses are expected to attend all class sessions and field exercises. The course requires participants to attend a minimum of 80% of the class hours as a component of successful course completion. During the course, your instructor will review any additional attendance requirement, for example a field exercise that cannot be missed.

Participants in a TCOLE credit course must complete the class in its entirety to receive TCOLE credit.

Institute for Law Enforcement and Protective Services Excellence  
Phone: (979) 845-6677 | Toll-Free: (800) 423-8433  
Email: [ilepse@teex.tamu.edu](mailto:ilepse@teex.tamu.edu) ([mailto:ilepse@teex.tamu.edu?subject=Regarding: Basic County Corrections Physical Skills TtT](mailto:ilepse@teex.tamu.edu?subject=Regarding:Basic%20County%20Corrections%20Physical%20Skills%20TtT))

## Related Courses

- [Basic County Corrections \(/class/let305\)](/class/let305)
- [Basic County Corrections Physical Skills \(/class/let306\)](/class/let306)
- [Basic Jail Certification for Texas Peace Officers \(/class/let309\)](/class/let309)
- [Municipal Jailer Course \(/class/let310\)](/class/let310)

## Payment Info

- Credit Card – Complete online registration or call (979) 845-6677
- Purchase Order – Complete [registration form](https://teex.org/documents/resources/LAW/Student%20Registration%20Form.pdf) ([https://teex.org/documents/resources/LAW/Student Registration Form.pdf](https://teex.org/documents/resources/LAW/Student%20Registration%20Form.pdf)) and send to [ilepse@teex.tamu.edu](mailto:ilepse@teex.tamu.edu) (<mailto:ilepse@teex.tamu.edu>) or fax to (877) 289-9715

## Topics

- Physiological response to stress
- Compliance techniques and pressure point manipulation
- Stances and blocks
- Arm strikes and leg strikes
- Handcuffing
- Joint locks and grounding techniques
- Searches
- De-escalation and communication techniques

## Suggested Audience

- Texas county jail staff responsible for training corrections officers to complete their basic training

## Continuing Education And Professional Credits

Note: Live Online Instructor-Led (webinar) courses are not eligible for TCOLE credit.

- 32.00 hours – Texas Commission on Law Enforcement (TCOLE)

## Other Information

- If a student has a preexisting injury/condition that could be aggravated by a specific technique or the act of training in the physical skills portion of the Basic County Corrections course, the instructor should be advised and a doctor's release must be presented to the instructor before the physical skills training begins.
- Students wishing to maintain their instructor status will be required to complete [LET299 Basic County Corrections Physical Skills Train the Trainer Scheduling Requirements](https://teex.org/Pages/Class.aspx?course=LET299&courseTitle=Basic%20County%20Corrections%20Physical%20Skills%20Train%20the%20Trainer%20Scheduling%20Requirements) (<https://teex.org/Pages/Class.aspx?course=LET299&courseTitle=Basic County Corrections Physical Skills Train the Trainer Scheduling Requirements>) on an annual basis.

- Check – Complete [registration form](https://teex.org/documents/resources/LAW/Student%20Registration%20Form.pdf) ([https://teex.org/documents/resources/LAW/Student Registration Form.pdf](https://teex.org/documents/resources/LAW/Student%20Registration%20Form.pdf)) and mail to: TEEX – ILEPSE, P.O. Box 40006, College Station, TX 77842

## Policies

[TEEX Policies \(/policies\)](#)  
[TEEX Participant Handbook \(/wp-content/uploads/TEEX-Participant-Handbook.pdf\)](#)

[Careers](#) [Compact with Texans](#) [File a Complaint](#) [Open Records Policy](#) [Policies and Required Links](#)

[Risk, Fraud, and Misconduct Hotline](#) [State of Texas Fraud Hotline](#) [Statewide Search](#) [Subscribe](#)


[Join](#) [Sign In](#)

## Embassy Suites by Hilton College Station

[Edit stay](#)

Sun, Aug 21 – Thu, Aug 25, 2022

3 rooms for 3 adults

Payment and Guest Details

### Total for stay

## \$2,159.91

[Hide price details](#)

Price in \$USD

#### Room 1

1 King Bed One Room Studio Suite, Flexible Rate

21 Aug 2022	\$129.00
22 Aug 2022	\$159.00
23 Aug 2022	\$176.00
24 Aug 2022	\$158.00

[Change room](#)

#### Room 2

1 King Bed One Room Studio Suite, Flexible Rate

21 Aug 2022	\$129.00
22 Aug 2022	\$159.00
23 Aug 2022	\$176.00
24 Aug 2022	\$158.00

[Change room](#)

#### Room 3

1 King Bed One Room Studio Suite, Flexible Rate

21 Aug 2022	\$129.00
22 Aug 2022	\$159.00
23 Aug 2022	\$176.00
24 Aug 2022	\$158.00

[Change room](#)

**Total room charges**

**\$1,866.00**

15.75 % per room, per night

**Total taxes**

**\$293.91**

**Total for stay: \$2,159.91**

# Training / Seminar Approval Form

Department Name: CONSTABLE PCT 1

Seminar Name: TEXAS SCHOOL SAFETY CONFERENCE

Purpose: TRAINING

Place: SAN ANTONIO, TX

Date: 6-19-2022 - 6-23-2022

Who Will Be Attending:

SEAN BAGWELL

This Training/ Seminar is necessary for the following reasons:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance      | <input type="checkbox"/> Required certification  |

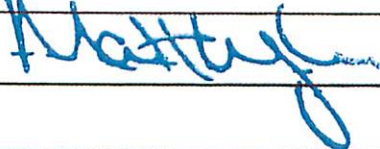
Attach Registration Form and Complete the following information:

Amount of registration \$350 Date registration is due 6-10-2022

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

MAY 23 2022

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

# 2022 Participant Registration

## Texas School Safety Conference

Conference registration ends on Friday, June 10, 2022 at 5:00 PM CST.

Please email cancellation requests to [TxSSC\\_Conference@txstate.edu](mailto:TxSSC_Conference@txstate.edu). All cancellation requests must be received by June 10, 2022.

Registration Fee:

**Early:** \$350 – Ends May 27, 2022

**Late:** \$400 – Begins May 28, 2022

### Attendee Information

**First Name:**

Sean

**Middle Initial:**

A

**Last Name:**

Bagwell

**Email:**

sbagwell@jocotx.org

Please register with your work email address. We will send registration and all pertinent information to the email address you provide in this field.

**Phone (Best Contact):**

(817) 774-6279

**T-Shirt Size:**

3XL



**Classification Type:**

School/Community Based Law Enforcement



**Classification Type Other:**

If "Other" please specify

**Classification Category:**

K-12 Public ISD



**Classification Category Other:**

If "Other" please specify

## Agency Information

**District/Charter/Agency/Junior College:**

Johnson County Constable's Office, Precinct One

**Title:**

Deputy

**Address:**

3390 FM 1434

**City:**

Cleburne

**State:**

TX

**Zip Code:**

76033

**Education Service Center:**

Region 11 - White Settlement

**Bill To:**

Check box if the billing address is different than the address listed above.

**Payment Options:**

- **Credit Card:** Preferred Payment Method
- **Check:** If paying by check, payment must be received by June 10, 2022.
- **Purchase Orders** will not be accepted.

Payment in full, must be received prior to attending the conference.

**Texas Commission on Law Enforcement (TCOLE)  
Credit**

I am eligible to receive TCOLE credit.

This information is **required** to receive TCOLE Credit.

**PID #**

47705

**DOB:**

10/14/1969

## Continuing Professional Education (CPE) Credit

Individuals will receive a certificate of attendance and CPE credit (if applicable) for this conference.

### Please Read and Accept Before Submitting

I release the Texas School Safety Center to use ideas, photographs, and/or video footage that may be taken during the conference.

I agree that in-person attendance at an event is completely voluntary. By registering for this event, I hereby waive any and all claims against the Texas School Safety Center, including its staff and Board of Directors, for any COVID-19 exposure or related illness or harm that results from in-person participation in this event. I further agree to comply with the COVID-19 Safety Measures, if any, by the host venue or any governmental authority.

The opinions expressed in presentations and materials offered by non-Texas School Safety Center staff are the opinions of the presenters only and do not necessarily reflect the opinions of the Texas School Safety Center staff or Board of Directors.

#### Acknowledge Statement:

- I acknowledge that I have read and agree to the terms and conditions stated above.

Submit



# 2022 Texas School Safety Conference Agenda

## Sunday – June 19, 2022

2:00 – 8:00 PM – Registration

Salon H (Third Floor)

## Monday – June 20, 2022

7:30 – 8:30 – Registration

Grand Foyer (Third Floor)

7:30 – 8:30 – Continental Breakfast, Exhibits Open

Grand Foyer (Third Floor)

8:30 – 10:00 – Welcome, Opening Remarks, Opening Keynote

Salon A-F

**1. Opening Keynote: Restorative Justice Liability: School Discipline Reform, Judicial Review, and the Right to Safe Schools**  
- Dr. Bernard James

10:00 – 10:30 – Exhibit Hall Break

Salon IJ

10:30 – 11:30 – Breakout Sessions (1-6)

2. TBD – Dr. David Thompson

Salon G

3. School Safety Reform: Major Legislation and Top Cases (Part I) – Dr. Bernard James

Salon H

4. How Do I Know if a Student is a Victim of Human Trafficking? – Nancy Galle and Rod Pruitt

Salon KL

5. Leveraging Federal Resources for School Security, Targeted Violence, and Terrorism Prevention – Tony Losito, Don Hough, and Julia Treanor

Salon M

6. Expanding How We Approach Suicide Prevention – Dr. Amy Grosso and Bree Borgsteadt

Conference Room 1-4

7. The Lockdown Drill Debate: A Look at the Current Research - Dr. Jaclyn Schildkraut

Conference Room 20-21

11:30 – 1:00 – Lunch on your own

1:00 – 2:00 – Breakout Sessions (1-6) (repeat)

8. TBD – Dr. David Thompson

Salon G

9. School Safety Reform: Major Legislation and Top Cases (Part II) – Dr. Bernard James

Salon H

10. How Do I Know if a Student is a Victim of Human Trafficking? – Nancy Galle and Rod Pruitt

Salon KL

11. Leveraging Federal Resources for School Security, Targeted Violence, and Terrorism Prevention – Tony Losito, Don Hough, and Julia Treanor

Salon M

12. Expanding How We Approach Suicide Prevention – Dr. Amy Grosso and Bree Borgsteadt

Conference Room 1-4

13. The Lockdown Drill Debate: A Look at the Current Research - Dr. Jaclyn Schildkraut

Conference Room 20-21

2:00 – 2:15 - Break

2:15 – 3:15 – Breakout Sessions (7-12)

14. The P.R.O.M.I.S.E. Program - A Multidisciplinary Approach to Ending the Pipeline to Prison – Sergeant Michael Gilbert, Chief Richard Palomo, and Officer Stephania Velazquez

Salon G

- 15. Are You Truly Prepared? A Reflection on the Active Shooter Incident at Yes Prep Public Schools on October 1, 2021 – Britney Sauer and Keith Weaver Salon H
- 16. Digital Threat Assessment – The Missing Link for School Safety and Threat Assessment Teams – Dr. Greg Gerber Salon KL
- 17. Big Spring ISD Guardian Program: From the Beginning to Now – Jim Wommack and Rick Smith Salon M
- 18. Using Youth Mental Health First Aid to Enhance School Safety – Jondell Lafont-Garcia, Amy Anderson, and Amy Sanders Conference Room 1-4
- 19. Especially Safe: An Inclusive Approach to Safety Preparedness in Educational Settings – Michele Gay Conference Room 20-21

3:15 – 3:30 – **Break**

3:30 – 4:30 – **Breakout Sessions (7-12) (repeat)**

- 20. The P.R.O.M.I.S.E. Program - A Multidisciplinary Approach to Ending the Pipeline to Prison – Sergeant Michael Gilbert, Chief Richard Palomo, and Officer Stephania Velazquez Salon G
- 21. Are You Truly Prepared? A Reflection on the Active Shooter Incident at Yes Prep Public Schools on October 1, 2021 – Britney Sauer and Keith Weaver Salon H
- 22. Digital Threat Assessment – The Missing Link for School Safety and Threat Assessment Teams – Dr. Greg Gerber Salon KL
- 23. Big Spring ISD Guardian Program: From the Beginning to Now – Jim Wommack and Rick Smith Salon M
- 24. Using Youth Mental Health First Aid to Enhance School Safety – Jondell Lafont-Garcia, Amy Anderson, and Amy Sanders Conference Room 1-4
- 25. Especially Safe: An Inclusive Approach to Safety Preparedness in Educational Settings – Michele Gay Conference Room 20-21

4:30 – **Adjourn**

7:00 – **Car Parade**

## **Tuesday – June 21, 2022**

- 7:30 – 8:30 – **Continental Breakfast, Exhibits Open** Grand Foyer (Third Floor)
- 8:30 – 10:00 – **Opening Remarks, Car Contest Winners, and General Session** Salon A-F
- 26. *General Session: The STEM School Mass Shooting in Colorado – George Brauchler*
- 10:00 – 10:30 – **Exhibit Hall Break** Salon IJ
- 10:30 – 11:30 – **Breakout Sessions (13-18)**
- 27. Juvenile Law: The Interaction of Law Enforcement with Students: Investigatory Stops, Searches, and Arrests – Judge James Mosely Salon G
- 28. Prevention and Partnerships: A Viable Strategy to Counter School Violence – Bruno Dias Salon H
- 29. The Audit and EOP Review Process....Explained – Julie Puzan Salon KL

<b>30. An Overview of the Statewide School Safety and Security Registry – Dr. Andre Spence</b>	Salon M
<b>31. The Texas Advancing Suicide Safer Schools Roadmap: Comprehensive Suicide Care - Laura Gold, Jennifer Crutsinger, and Lisa Sullivan</b>	Conference Room 1-4
<b>32. Bullying Prevention, Response, and Reporting after the 87<sup>th</sup> Legislation – Rod Pruitt and Nancy Galle</b>	Conference Room 20-21
<b>11:30 – 1:00 – Lunch on your own</b>	
<b>1:00 – 2:00 – Breakout Sessions (13-18) (repeat)</b>	
<b>33. Juvenile Law: The Interaction of Law Enforcement with Students: Investigatory Stops, Searches, and Arrests – Judge James Mosely</b>	Salon G
<b>34. Prevention and Partnerships: A Viable Strategy to Counter School Violence – Bruno Dias</b>	Salon H
<b>35. The Audit and EOP Review Process....Explained – Julie Puzan</b>	Salon KL
<b>36. An Overview of the Statewide School Safety and Security Registry – Dr. Andre Spence</b>	Salon M
<b>37. The Texas Advancing Suicide Safer Schools Roadmap: Comprehensive Suicide Care - Laura Gold, Jennifer Crutsinger, and Lisa Sullivan</b>	Conference Room 1-4
<b>38. Bullying Prevention, Response, and Reporting after the 87<sup>th</sup> Legislation – Rod Pruitt and Nancy Galle</b>	Conference Room 20-21
<b>2:00 – 2:15 – Break</b>	
<b>2:15 – 3:15 – Breakout Sessions (19-24)</b>	
<b>39. The Four Pillars of School Policing: A Transformative Policing Model – Chief Jeffrey Yarbrough and Assistant Chief Jim Williby</b>	Salon G
<b>40. ISD-based Incident Management: Best Practices for K-12 District Leadership and Local First Responder Personnel – Jon Bodie</b>	Salon H
<b>41. The Colliding Crisis of Mental Health and Wellness and Vaping Nicotine Among Youth - Kathleen Bates</b>	Salon KL
<b>42. Intervention and Compassionate Collaboration: Utilizing the SRO, Counselor, and AP Team – Abygail Kinard, Delaney Lyon, and Sergeant Jeffery Kimberley</b>	Salon M
<b>43. Threat Assessment through the Lens of an LPC – Kim Littles</b>	Conference Room 1-4
<b>44. Closing the Gaps: A Rural School District’s Approach to Incorporating Mental Health Services – Dr. Nadia Moreno and Angel Espinoza</b>	Conference Room 20-21
<b>3:15 – 3:30 – Break</b>	
<b>3:30 – 4:30 – Breakout Sessions (19-24) (repeat)</b>	
<b>45. The Four Pillars of School Policing: A Transformative Policing Model – Chief Jeffrey Yarbrough and Assistant Chief Jim Williby</b>	Salon G
<b>46. ISD-based Incident Management: Best Practices for K-12 District Leadership and Local First Responder Personnel – Jon Bodie</b>	Salon H
<b>47. The Colliding Crisis of Mental Health and Wellness and Vaping Nicotine Among Youth - Kathleen Bates</b>	Salon KL
<b>48. Intervention and Compassionate Collaboration: Utilizing the SRO, Counselor, and AP Team – Abygail Kinard, Delaney Lyon, and Sergeant Jeffery Kimberley</b>	Salon M

49. Threat Assessment through the Lens of an LPC – Kim Littles Conference Room 1-4
50. Closing the Gaps: A Rural School District's Approach to Incorporating Mental Health Services – Dr. Nadia Moreno and Angel Espinoza Conference Room 20-21
- 4:30 – Adjourn

## Wednesday – June 22, 2022

- 7:30 – 8:30 – Continental Breakfast, Exhibit Hall Open Grand Foyer (Third Floor)
- 8:30 – 10:00 – Opening Remarks by State Representative and General Session Salon A-F
51. *General Session: Saving Sycamore: The School Shooting That Never Happened* – Molly Hudgens
- 10:00 – 10:30 – Exhibit Hall Break Salon IJ
- 10:30 – 11:30 – Breakout Sessions (25-30)
52. K9 Sniffs and School Searches – Officer Steven Antommarchi Salon G
53. Three Tools You'll Need to Properly Investigate Cyber Threats – Officer Frank Muniz Salon H
54. Online Dangers and Child Sex Trafficking: Working Together to Recognize, Address, and Prevent the Issues – Belinda Swan Salon KL
55. Turning the Table: Change is Student Led – John Calvert Salon M
56. After the Assessment: School-Based Multidisciplinary Threat Management – Dr. Wes Baker, Dr. Michelle Pastorek, and Officer Darryan Simon Conference Room 1-4
57. Responding to Mental Health Crisis in Rural Districts: Prevention, Preparedness, and Protocol – Tammy Gendke, Samantha Zachary, and Melissa Gonzales Conference Room 20-21
- 11:30 – 1:00 – Lunch on your own
- 1:00 – 2:00 – Breakout Sessions (25-30) (repeat)
58. K9 Sniffs and School Searches – Officer Steven Antommarchi Salon G
59. Three Tools You'll Need to Properly Investigate Cyber Threats – Officer Frank Muniz Salon H
60. Online Dangers and Child Sex Trafficking: Working Together to Recognize, Address, and Prevent the Issues – Belinda Swan Salon KL
61. Turning the Table: Change is Student Led – John Calvert Salon M
62. After the Assessment: School-Based Multidisciplinary Threat Management – Dr. Wes Baker, Dr. Michelle Pastorek, and Officer Darryan Simon Conference Room 1-4
63. Responding to Mental Health Crisis in Rural Districts: Prevention, Preparedness, and Protocol – Tammy Gendke, Samantha Zachary, and Melissa Gonzales Conference Room 20-21
- 2:00 – 2:15 – Break
- 2:15 – 3:15 – Breakout Sessions (31-36)
64. Collaboration Between Public School Districts and Law Enforcement Agencies: Results from the Texas Educators' Needs Assessment – Susanne Gaal Salon G
65. From Crisis to Reunification: Creating a Detailed Reunification Plan Using Standard Reunification Method – Joseph Showell and Greg Bicknell Salon H
66. Stop the Bleed – Katherine Contreras Salon KL

67. **Breaking Through the Barriers: A Survivor's Perspective on Ending Dating Violence** - Amy Dossett and Audria Maltzberger Salon M
68. **Civilian Response to Active Shooter Events (CRASE)** – Craig Bessent, Harold Salmon, and Stan Meiser Conference Room 1-4
69. **Proactive Strategies, Techniques and Approaches for Assessing Suicidality and Generating a Safety Plan** – Maricela Ponce Conference Room 20-21
- 3:15 – 3:30 – **Break**
- 3:30 – 4:30 – **Breakout Sessions (31-36) (repeat)**
70. **Collaboration Between Public School Districts and Law Enforcement Agencies: Results from the Texas Educators' Needs Assessment** – Susanne Gaal Salon G
71. **From Crisis to Reunification: Creating a Detailed Reunification Plan Using Standard Reunification Method** – Joseph Showell and Greg Bicknell Salon H
72. **Stop the Bleed** – Katherine Contreras Salon KL
73. **Breaking Through the Barriers: A Survivor's Perspective on Ending Dating Violence** - Amy Dossett and Audria Maltzberger Salon M
74. **Civilian Response to Active Shooter Events (CRASE)** – Craig Bessent, Harold Salmon, and Stan Meiser Conference Room 1-4
75. **Proactive Strategies, Techniques and Approaches for Assessing Suicidality and Generating a Safety Plan** – Maricela Ponce Conference Room 20-21
- 4:30 – **Adjourn**

## **Thursday – June 23, 2022**

- 7:30 – 8:30 – **Continental Breakfast** Grand Foyer (Third Floor)
- 8:30 – 9:00 – **School Safety Spotlight Winners Awards Ceremony** Salon A-F
76. **Closing Session: School Safety and the Five Components of Extraordinary Teams** – Lee Rubin
- 9:00 – 10:30 – **Closing Session** Salon A-F
- 10:30 – 11:00 AM – **Closing Remarks/Prizes/Adjourn**

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Situated on the vibrant [River Walk](#), the San Antonio Marriott Rivercenter greets you with the city's authentic culture, newly restyled hotel rooms, an indoor/outdoor pool and a premier location in downtown San Antonio, Texas. Located on the San Antonio River Walk, the San Antonio Marriott Rivercenter hotel places you just steps from popular dining, shopping and entertainment. Stroll to historical landmarks, browse the Shops at Rivercenter, enjoy family fun at Legoland Discovery Center San Antonio or visit the [Alamo](#).

## **2022 Texas School Safety Conference Host Hotel**

### **San Antonio Marriott Rivercenter**

101 Bowie Street  
San Antonio, Texas 78205  
RivercenterMarriott.com  
210.223.1000 (hotel)  
877.622.3056 (reservations)

[Google Maps](#)

## **San Antonio Marriott Rivercenter Room Block is Full**

Additional lodging options are listed below.

### **Arrival Information**

- Check-in: 4:00 PM
- Check-out: 11:00 AM
- Express Check-in and Checkout
- San Antonio Airport (8 Miles away)

### **Property Overview**

- 38 floors

- 1,000 rooms
- Café Bocado Market
- Tributary Restaurant
- M Club Lounge
- Laundry on-site
- Mobility accessible rooms
- Smoke-free policy
- Fresh Bites (formerly room service)
- Fitness Center
- Indoor / Outdoor Pool

## Internet Access

- Guest Rooms: Free WiFi for Bonvoy Members
- Lobby and Public Areas: Complimentary Wireless

## Parking

- Self-Parking On-site (discounted): \$29 daily + tax – (Garage height max 6’6”)
- Valet Parking: \$48 daily + tax
- **Parking garages** available and located throughout San Antonio. Parking fees vary.

## Additional Lodging Options

The San Antonio Marriott Rivercenter hotel block is full. There are several nearby hotels within walking distance that have room availability at their rate.

### **La Quinta Inn & Suites by Wyndham San Antonio Riverwalk**

303 Blum Street  
San Antonio, Texas 78205  
210-222-9181  
**Google Maps**

### **Grand Hyatt San Antonio River Walk**

600 E Market Street  
San Antonio, Texas 78205  
210-224-1234  
**Google Maps**

### **Hilton Palacio del Rio**

200 S Alamo Street  
San Antonio, Texas 78205

210-222-1400  
[Google Maps](#)

**San Antonio Marriott Riverwalk**  
889 E Market Street  
San Antonio, Texas 78205  
210-224-4555  
[Google Maps](#)

[Event Home Page](#)

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